

TUSAYAN TOWN COUNCIL SPECIAL MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, May 17, 2017 at 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice Mayor Wirth called the meeting to order at 6:06pm and the Pledge of Allegiance was recited.

2. MOMENT OF SILENCE

Mayor Sanderson asked for a moment of silence.

3. ROLL CALL

MAYOR CRAIG SANDERSON arrived at 6:10pm

VICE MAYOR BECKY WIRTH

COUNCILOR DAVID CHAVEZ

COUNCILOR AL MONTOYA

COUNCILOR JOHN SCHOPPMANN

Also present were:

Eric Duthie, Town Manager

Melissa M. Drake, Town Clerk

4. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

Keith Sipes from Team Fishel introduced himself as the project manager on the current project in Town.

5. CEREMONIAL AND/OR INFORMATIONAL MATTERS

None

6. CONSENT AGENDA

A. Accounts Payable Billings

B. Minutes of the Town Council Meeting on 5/3/17

Councilor Montoya made a motion to approve the Consent Agenda. Councilor Schoppmann seconded the motion and it passed on unanimous vote.

Manager Duthie requested that item 8.A. be moved to this point in the agenda. Vice Mayor Wirth moved to Item 8.A.

8.A. Discussion of Coconino County Sheriff response and associated issues

Lt. Brian Tozer of the Sheriff's Department discussed law enforcement issues with the Council. He stated that the Sheriff's Department is still trying to recruit a deputy to live in Tusayan.

Manager Duthie stated that the Sheriff contacted him yesterday to express his regrets that he was not able to attend the meeting tonight. He also stated that he will be at the next meeting on June 14th.

Lt. Tozer stated that his force's manpower is down by 42%.

7. ACTION ITEMS

A. Consideration, discussion, and possible approval of Tusayan Fire District (TFD) request for subsidy for FY 2017-2018

Manager Duthie stated that budget preparations are in progress and full discussions will occur in upcoming meetings. He noted that TFD Chief Greg Brush will not be available for the next meeting so Manager Duthie requested that he attend tonight to discuss TFD's request.

Chief Brush gave a presentation about the status of the TFD and discussed their services over the past year. He thanked the Council for their financial support and requested that they continue that support.

Councilor Schoppmann recused himself from the discussion due to the fact that 2 of his family members work for TFD. The remaining Councilmembers discussed Chief Brush's presentation and issues they face, including the lack of housing for staff. Councilor Montoya requested a budget to show how the subsidy will be used.

The Council took no action.

B. Consideration, discussion, and possible approval of agreement to construct baseball/softball, soccer field, rubberized track, bleachers, lighting, fencing, roadway realignment, and other necessary infrastructure for completion of the Sports Complex

Manager Duthie noted drawings in the packet showing the layout of the Sports Complex. A representative of Hellas Construction attended a meeting of the Sports Complex Work Group which included representatives of the School District including its attorney. All their questions were addressed.

Manager Duthie discussed options in the quote and associated pricing.

Clarinda Vail stated that she is in favor of the project but has questions regarding flood control. Manager Duthie asked Andrew Aldaz, who attended the Work Group Meeting, to speak about the project. Mr. Aldaz stated that the meeting went well and he was pleased that representatives of the School District participated and their questions were answered.

Vice Mayor Wirth asked what assurances we have from the School that the Town can use the fields and facilities which will be on School property. Manager Duthie stated that the Intergovernmental Agreement (IGA) has not been finalized. The Town Attorney has stated that a new, comprehensive IGA must be worked out with the School's attorney. The Council expressed concerns regarding use of the facility and fears of being locked out by the School.

The Council further discussed the project with Manager Duthie.

Kevin Hartigan, School Board President, stated that the intention of the School Board is that the Sports Complex would be available for resident use but he felt that an IGA should be finalized to make sure insurance companies and attorneys have no objections.

The Council directed Manager Duthie to "fast track" the final IGA.

The Council took no action.

C. Consideration, discussion, and possible approval of a revised Ten X land use concept for affordable housing development by Westland Resources

Matt Cawley from Westland Resources, presented the Council with 2 concepts for the Ten X housing development.

The Council discussed the 2 concepts and options for a combination of the 2 with additional home types.

The Council took no action. Westland Resources will develop a second draft of concept plans.

D. Consideration, discussion, and possible approval to create a Deputy Town Clerk position

Manager Duthie noted a job description which was in the packet. This position would not come with housing but would be contributing to succession planning. The Council discussed options for different titles and salaries.

Councilor Montoya made a motion to authorize the Town Manager to create a new position of Assistant Town Clerk for 40 hours per week at \$15 per hour. Vice Mayor Wirth seconded the motion and it passed on unanimous vote.

E. Consideration, discussion, and possible ratification of the revised Town Council meeting calendar for 2017

Manager Duthie noted that the revised calendar was in the packet. Mayor Sanderson asked if there are any meeting days which were not acceptable.

Councilor Schoppmann made a motion to ratify the revised Town Council meeting calendar for 2017. Councilor Montoya seconded the motion and it passed on unanimous vote.

F. Consideration, discussion, and possible acceptance of resignation of Elizabeth Hearne from Tusayan Planning and Zoning Commission.

Councilor Chavez made a motion to accept Elizabeth Hearne's resignation from the Planning and Zoning Commission. Councilor Schoppmann seconded the motion and it passed on unanimous vote. Councilor Schoppmann thanked Ms. Hearne for her service.

G. Consideration, discussion, and possible approval to advertise and solicit letters of interest for the vacant Tusayan Planning and Zoning Commissioner position

Manager Duthie stated that he recommended the Council follow previous method for filling the vacant position.

Vice Mayor Wirth to authorize the Town Manager to advertise and solicit letters of interest for the vacant Tusayan Planning and Zoning Commissioner. Councilor Montoya seconded the motion and it passed on unanimous vote.

8. DISCUSSION ITEMS

A. Discussion of Coconino County Sheriff response and associated issues

Discussed earlier

B. Discussion of USFS, Kaibab National Forest issues as related to the Town of Tusayan

Manager Duthie stated that the Mayor sent a letter to Senators McCain and Flake regarding the Town's issues with the Forest Service. Senator Flake responded. Manager Duthie had a phone conversation with Kaibab National Forest Service Supervisor, Heather Provencio. She stated that there was no reconsideration on the housing unit in Forest Service compound and the Apex easement is still under consideration. There has been no response in the last 2 weeks since the phone conversation.

C. Discussion of fiber development

Manager Duthie stated that Team Fishel unfortunately blocked and entrance to a business which prevented a delivery. Team Fishel has apologized for this and confirmed that it will not occur again.

Manager Duthie stated that the School District issued an RFP for fiber installation and selected a vendor to forward to the State of Arizona for consideration on the E-rate grant. The rumor that a contract has been awarded and work is about to begin is not correct.

Councilor Chavez stated that he has recently made changes to his wireless internet connectivity with a new vendor at the hotel where he works which has increased the capacity by 8 times. He is not convinced that fiber is the best solution.

D. Discussion of Ten X affordable housing project

Discussed earlier

E. Discussion of Community Wellness meeting issues

Topics at the meeting included:

- Weekly movies at the Sports Complex
- Veterans services
- Community Church lunches for children through the summer

9. REPORTS

A. Town Manager

i. Update on the Planning and Zoning Commission

The meeting scheduled for May 16th was cancelled to a newspaper printing error.

ii. Update of Administrative actions and issues

- Listen.....

Don Curnutt...

B. Council Members

None

C. Mayor

None


10. FUTURE AGENDA ITEMS

The following items were added

- Weed control
- Trash in the forest

11. MOTION TO ADJOURN

Councilor Montoya made a motion to adjourn the meeting at 9:29pm. Councilor Schoppmann seconded the motion and it passed on unanimous vote.



Craig Sanderson, Mayor 6-14-17
Date

ATTEST:



Melissa M. Drake, Town Clerk

CERTIFICATION

State of Arizona)
) ss.
Coconino County)

I, Melissa M. Drake, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on May 17, 2017. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 17th day of May, 2017



Town Clerk