

TUSAYAN TOWN COUNCIL SPECIAL MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, June 14, 2017 at 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Sanderson called the meeting to order at 6:05pm and the Pledge of Allegiance was recited.

2. MOMENT OF SILENCE

Mayor Sanderson asked for a moment of silence.

3. ROLL CALL

**MAYOR CRAIG SANDERSON
VICE MAYOR BECKY WIRTH
COUNCILOR DAVID CHAVEZ
COUNCILOR AL MONTOYA
COUNCILOR JOHN SCHOPPMANN**

Also present were:

Eric Duthie, Town Manager
Melissa M. Drake, Town Clerk

4. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

None

5. CEREMONIAL AND/OR INFORMATIONAL MATTERS

A. Presentation, questions and answers from Coconino County Sheriff Jim Driscoll

Sheriff Jim Driscoll apologized for not being able to attend a Council meeting prior to tonight. He gave an update to the Council on the status of the Coconino County Sheriff's Department and law enforcement efforts in Tusayan. He noted that they have had low staffing levels but believes that it is turning around.

The Council discussed issues with Sheriff Driscoll.

B. Staff appreciation presentation

Manager Duthie stated that Clerk Melissa Drake has given her notice and will be leaving her position at the end of the month. He expressed his appreciation for her service to the Town.

Vice Mayor Wirth and Mayor Sanderson also thanked her.

6. CONSENT AGENDA

A. Accounts Payable Billings

B. Minutes of the Town Council Meeting on 5/17/17

Councilor Montoya made a motion to approve the Consent Agenda. Vice Mayor Wirth seconded the motion and it passed on unanimous vote.

7. ACTION ITEM

Consideration, discussion, and possible approval of a revised Ten X land use concept for affordable housing development by Westland Resources

Matt Cawley, by phone from Westland Resources, presented the Council with 2 revised concepts for the Ten X housing development. These concept plans were in the packet.

The Council discussed the 2 concepts and options for additional changes with Mr. Cawley.

Councilor Schoppmann made a motion to approve Concept Exhibit 2 with the option for an additional 10 units as possible duplexes or condos. Vice Mayor Wirth seconded the motion and it passed on unanimous vote.

8. DISCUSSION ITEMS

A. Discussion of Highway 64 landscaping, maintenance, and weed control

Manager Duthie stated that Councilor Schoppmann had requested this item. Councilor Schoppmann stated that he has spoken with Tim Stine, Town Maintenance, and given him some contacts for additional options on landscaping vendors.

Vice Mayor Wirth asked if it would be possible to have a clean-up event prior to the Fourth of July. Manager Duthie stated that he has part-time seasonal jobs if anyone is interested.

Coconino County Sheriff's Lieutenant Brian Tozer also stated that inmate crews could be available to help with this issue.

Manager Duthie reminded everyone that this is ADOT property and will require their approvals.

B. Discussion of agreement to construct fields and track and other necessary infrastructure for the Sports Complex

Manager Duthie stated that the School District has found IGA documents from 2015 but it does not address Town access in the future. The Town Attorney and the School District Attorney are working together to develop a revision to the IGA to address all the concerns raised in previous Council discussions.

Councilor Montoya stated that this issue (delays by the School District) has left a "bad taste in my mouth" and he believes \$5 million made be better spent on infrastructure for the affordable housing project.

C. Discussion of fiber development projects

Manager Duthie stated that Team Fishel is 90% complete in their conduit installation and have been issued a 30-day extension by ADOT.

Clarinda Vail stated that there were some communication issues in the beginning but now has glowing reviews of Team Fishel's crew and work. She also stated that if they plan to cross private property to the cell tower, an easement will be required.

Manager Duthie stated that E-rate (educational rate) funding requests are still in progress.

D. Discussion of Ten X affordable housing project

Discussed earlier

E. Discussion of status and next steps concerning receipt of petitions for a referendum concerning Town Ordinance 2017-01

Manager Duthie stated that this is a discussion in general on the process.

Clerk Drake explained that the petitions have been received, an initial receipt has been issued, and a random sample of the signatures have been selected using a program used by the Secretary of State's office. The random sample will be sent to the County Recorder to verify that they are valid electors of the Town.

Manager Duthie stated that he is pleased that there is a process in place and we will follow those rules. We will not emulate the National Forest Service in their treatment of the Town.

F. Discussion of Community Wellness meeting issues

Topics at the meeting included:

- The Rotary Club is holding weekly movies at the Sports Complex starting June 30, 2017
- July 4th activities are scheduled
- Veterans services van from the VA came to the National Park and 18 veterans took advantage of that
- Coconino County Health Department representatives attended and discussed services available
- The Community Church is serving lunch to children this summer on Tuesdays and Thursdays

G. Presentation and discussion of FY 18 Tusayan Town Budget, in preparation for possible approval of tentative budget at the July Town Council meeting

Manager Duthie stated that this is just a first look at the budget and no decisions are to be made at this time.

Manager Duthie reviewed the draft budget with the Council.

9. REPORTS

A. Town Manager

i. Update on the Planning and Zoning Commission

The next meeting is scheduled for June 27th to begin reviewing changing to the Zoning Code.

Councilor Montoya suggested that Planning and Zoning Commissioners be given a stipend for their time.

ii. Update of Administrative actions and issues

Manager Duthie stated that he provided a written report at the Council desks and that on Monday, at 3pm, approximately 26 representatives from China will be here at Town Hall to discuss issues relating to gateway cities.

B. Council Members

Councilor Schoppmann thanked Clerk Melissa Drake for her service to the Town.

Councilor Chavez stated that he was pleased to hear about veterans' services in Town. He also stated that he participated in the meeting yesterday with Representative Tom O'Halleran's aide and commended Manager Duthie's efforts to engage our representation in the Town's issues.

C. Mayor

Mayor Sanderson reported on the Greater Arizona Mayors' Association (GAMA) meeting he attended and stated that the goal of the group was to work collaboratively.

10. FUTURE AGENDA ITEMS

None

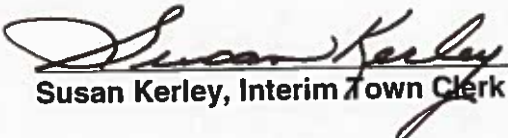
11. MOTION TO ADJOURN

Councilor Montoya made a motion to adjourn the meeting at 9:35pm. Councilor Schoppmann seconded the motion and it passed on unanimous vote.



Craig Sanderson, Mayor 07/12/17
Date

ATTEST:



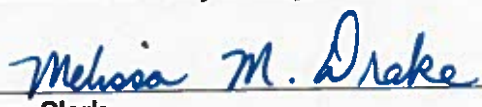
Susan Kerley, Interim Town Clerk

CERTIFICATION

State of Arizona)
) ss.
Coconino County)

I, Melissa M. Drake, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on May 17, 2017. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 17th day of May, 2017



Town Clerk