

# **TUSAYAN TOWN COUNCIL REGULAR MEETING**

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03  
Wednesday, February 15, 2017 at 6:00pm  
TUSAYAN TOWN HALL BUILDING  
845 Mustang Drive, Tusayan Arizona

## **TOWN COUNCIL SUMMARIZED MINUTES**

### **1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Sanderson called the meeting to order at 6:07pm and the Pledge of Allegiance was recited.

### **2. MOMENT OF SILENCE**

Mayor Sanderson asked for a moment of silence.

### **3. ROLL CALL**

**MAYOR CRAIG SANDERSON**  
**VICE MAYOR BECKY WIRTH**  
**COUNCILOR AL MONTOYA – excused**  
**COUNCILOR JOHN RUETER**  
**COUNCILOR JOHN SCHOPPMANN**

Also present were:

Eric Duthie, Town Manager  
Melissa M. Drake, Town Clerk

### **4. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

None

### **5. CEREMONIAL AND/OR INFORMATIONAL MATTERS**

**Introduction of newly elected Sheriff Jim Driscoll and update from Coconino County Sheriff's Department**

Lt. Brian Tozer noted that Sheriff Driscoll was pulled away on another matter and conveyed his regrets. He stated that he will come to another meeting in the future.

Lt. Tozer presented the Council with information and statistics on their service in Tusayan in 2016.

### **6. CONSENT AGENDA**

**A. Accounts Payable Billings**

**B. Minutes of the Town Council Meeting on 2/1/17 and Council Retreat on 2/7/17**

Manager Duthie requested that Accounts Payable be removed from the Consent Agenda.

Councilor Schoppmann made a motion to approve the minutes. Councilor Rueter seconded the motion and it passed on unanimous vote.

Manager Duthie stated that the check for Willdan Engineering should be pulled from the group because we are still working with them to determine an accurate accounting. The Council discussed this issue with Manager Duthie.

Manager Duthie also noted a payment of \$10,000 to Downtown Decorations for winter decorations. This will replace half of the decorations with a plan to replace the other half next year.

Mayor Sanderson asked about the Hydro Resources bill. Manager Duthie stated that the bill is a 6 month bill from July through December 2016 for the restroom at the Sports Complex.

Vice Mayor Wirth made a motion to approve the Accounts Payable Billings. Councilor Rueter seconded the motion and it passed on unanimous vote.

## **7. ACTION ITEMS**

### **A. Consideration, discussion, and possible approval of contract award to WestLand Resources, Inc, in the amount of \$86,000 to provide deliverables concerning the development of housing at the Town owned 20 acres of land, at Ten X Ranch**

Manager Duthie stated that the proposal from WestLand Resources was in the packet. He noted that this was discussed at length with WestLand engineers at the Council retreat.

The Council discussed the possibility of reduced costs based on using prior work completed by other engineering firms. They requested that the \$86,000 figure in the contract be a "not-to-exceed" amount and discussed the proposal and options with Manager Duthie.

Councilor Rueter made a motion to approve the proposal with the following changes: the contract shall not exceed \$86,000, WestLand will use all available pertinent data previously secured by the Town of Tusayan, and WestLand will rigorously adhere to completion goals as directed by the Town Manager. Vice Mayor Wirth seconded the motion and it passed on unanimous vote.

### **B. Consideration, discussion, and possible approval of 2017 Town goals, as established during the February 7, 2017 Town Council Retreat**

Manager Duthie stated that his memo concerning this item is in the packet. He reviewed the memo and Town goals which were discussed in the retreat.

Manager Duthie discussed information gathered by Bill Bolin from the City of Page on their broadband improvements. He also stated that Mr. Bolin will meet with representatives of Page next week to gather additional information.

Councilmember Rueter briefly discussed possibilities with John Haro, APS T&D North East Division Manager, who was in the meeting. He stated that he would welcome further discussions.

Manager Duthie also reviewed the status of the Sports Complex, fitness trails, and the National Park shuttle bus to Tusayan with the Council.

Vice Mayor Wirth made a motion to approve the 2017 Town goals as established during the February 7, 2017 Town Council Retreat. Councilor Rueter seconded the motion and it passed on unanimous vote.

## **8. DISCUSSION ITEMS**

### **A. Discussion of Community Wellness meeting issues**

Manager Duthie stated that there was a meeting and covered the following:

- Community Emergency Response Team
- North Country health coaches
- Library will have a performance by the Utah Shakespearean Society on February
- Daily e-mail "blast" of daily events (Chamber of Commerce will be involved)
- Grand Canyon University and North Country Healthcare working on nursing internships
- Community Luau on February 24<sup>th</sup> at Big E Steakhouse commemorating the Grand Canyon National Park 98<sup>th</sup> Anniversary

### **B. Discussion of internet operation options**

Discussed earlier

### **C. Discussion of Sports Complex and Work Group**

John Haro from APS introduced himself to the Council and he expressed his appreciation of Kevin Hartigan for his work in the area. Mayor Sanderson thanked APS for their help with the Sports Complex.

## **D. REPORTS**

### **A. Town Manager**

#### **i. Update on the Planning and Zoning Commission**

None

#### **ii. Update of Administrative actions and issues**

Manager Duthie stated that the project for School reteaching/tutoring in Town Hall is progressing and local businesses have had a great response in donating funds to purchase computers. The first date for this is scheduled for March 3<sup>rd</sup>.

The girls' basketball team has qualified for the State tournament and the first game is this Friday in Prescott.

**B. Council Members**

Councilor Schoppmann stated that he attended the Tusayan Fire District fire drill and since they have no property to have a live burn, the Sanitary District allowed them to use their property. He commended the community for helping out. We Cook Pizza and Big E Steakhouse provided food for the exercise.

**C. Mayor**

Mayor Sanderson stated that he will work with the Town Manager to further invest Town funds in certificates of deposit as discussed previously and following the Council's strategy.

**E. FUTURE AGENDA ITEMS**

No items were added to the list for future agendas.

**F. MOTION TO ADJOURN**

Councilor Rueter made a motion to adjourn the meeting at 8:56pm. Councilor Schoppmann seconded the motion and it passed on unanimous vote.

  
\_\_\_\_\_  
Craig Sanderson, Mayor                      03-01-17  
Date

**ATTEST:**

\_\_\_\_\_  
**Melissa M. Drake, Town Clerk**

**CERTIFICATION**

State of Arizona            )  
  ) ss.  
Coconino County            )

**I, Melissa M. Drake, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on February 15, 2017. I further certify that the meeting was duly called and held, and that a quorum was present.**

**DATED this 15<sup>th</sup> day of February, 2017**

\_\_\_\_\_  
**Town Clerk**