

## **TUSAYAN TOWN COUNCIL REGULAR MEETING**

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03  
Wednesday, August 9, 2017 at 6:00pm  
TUSAYAN TOWN HALL BUILDING  
845 Mustang Drive, Tusayan Arizona

### **TOWN COUNCIL SUMMARIZED MINUTES**

#### **1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

*Mayor Sanderson called the meeting to order at 6:05 p.m.*

#### **2. MOMENT OF SILENCE**

#### **3. ROLL CALL**

**MAYOR CRAIG SANDERSON** -Present

**COUNCILOR DAVID CHAVEZ** -Present

**VICE MAYOR BECKY WIRTH** - Arrived at 6:16 pm

**COUNCILOR AL MONTOYA** -Present

**COUNCILOR JOHN SCHOPPMANN** -Present

#### **4. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

*Fire Chief Greg Brush and other members of the Tusayan Fire Department thanked Mayor, Council, and Town Manager for providing funds to meet their expenses.*

#### **5. CEREMONIAL AND/OR INFORMATIONAL MATTERS**

##### **A. Presentation and discussion by a U. S. National Park Service representative on the Trans-Canyon Water Distribution Pipeline.**

*Jan Balsom and Chris Provenzano, Manager of the Pipeline Project, offered an Overview of the Project, including Background; Purpose of and Need for the Project; Map of the existing pipeline; Issues; Preliminary Alternatives; and Where They Are in the Process.*

#### **6. CONSENT AGENDA**

##### **A. Accounts Payable Billings**

##### **B. Minutes of the Town Council Meeting on 7/12/17 (Regular Meeting) and 7/21/17 (Special Meeting)**

*Councilor Montoya made a motion to approve both Items A. and B. as presented. Vice Mayor Wirth seconded the motion, and it carried unanimously, 5-0.*

#### **7. PUBLIC HEARING**

**A Public Hearing will be held to receive public comment concerning the adoption of the final 2017-2018 Town of Tusayan fiscal year budget.**

*Vice Mayor Wirth made a motion to open the Public Hearing; it was seconded by Councilor Chavez and carried unanimously, 5-0.*

*The Public had no comments.*

*Councilor Montoya made a motion to close the Public Hearing; it was seconded by Councilor Schoppmann and carried unanimously, 5-0.*

## 8. ACTION ITEMS

### A. Consideration, discussion, and possible approval of the final 2017-2018 Town of Tusayan fiscal year budget.

*Manager Duthie noted that all State requirements have been met in the publication of the proposed budget twice and in holding Public Hearings. The last step is for Council to adopt the Final Budget for FY 2017-2018.*

*Councilor Montoya made a motion to adopt the final budget for FY 2017-2018.*

*Councilor Chavez seconded the motion, and it carried unanimously, 5-0.*

### B. Consideration, discussion, and possible Call to Election for November 7, 2017, for a Ballot by Mail Election on a referendum concerning Town Ordinance 2017-01, increasing the maximum allowable height limits of buildings in Zone Districts RM-10A, CG-10,000, and PC.

*Manager Duthie reviewed the history of the issue to be voted upon at a Special Election and said that "this is a champion of due process." Interim Town Clerk Susan Kerley explained that, since we are late in the Election Cycle, the Call to Election includes a Notice to the Public to insure the public has adequate Notice on submitting pro and con statements to the Interim Town Clerk by August 31, 2017, so they may be included in the Publicity Pamphlet that will be mailed to all registered voters just prior to receipt of their mail ballots.*

*Councilor Montoya made a motion to issue the Call to Election for a Ballot-By-Mail-Only Special Election to be held on November 7, 2017. Vice Mayor Wirth seconded the motion, and it carried unanimously, 5-0.*

#### a. Consideration, discussion, and possible adoption of Resolution 2017-08, entering Intergovernmental Agreement (IGA) for Ballot-By-Mail Election Services with Coconino County Board of Supervisors and the County Recorder for Referendum Election on November 7, 2017.

*Mayor Sanderson read Resolution 2017-08 in its entirety. Councilor Montoya made a motion to adopt Resolution 2017-08. Councilor Schoppmann seconded the motion, and it carried unanimously, 5-0.*

### C. Consideration, discussion, and possible determination of Legislative Resolutions to be supported at the League of Cities and Towns Resolutions Committee meeting on August 22, 2017; and designate a Town representative to the committee for that meeting.

*Manager Duthie explained that the League invites each Mayor, and they can accept the invitation or delegate the responsibility. Mayor Sanderson has accepted the invitation for the August 22<sup>nd</sup> meeting. After a review of the nine items on the Resolutions Committee Agenda, Councilor Montoya made a motion to support all nine items, seconded by Vice Mayor Wirth. An amended motion was made by Councilor Chavez, giving the Mayor leeway to determine the vote on each item at the meeting based on information available at that time. Councilor Montoya and Vice Mayor Wirth agreed to the amendment of the motion. Mayor Sanderson restated the motion to support all nine items, giving the Mayor the right to change his vote if he thinks it appropriate. Council approved the motion unanimously, 5-0.*

**D. Consideration, discussion, and possible rescheduling of the September 13, 2017, Council meeting.**

*The Annual Salmon Bake has been scheduled for September 13<sup>th</sup> in Valle. Because most residents attend this event, Council may want to reschedule the Council meeting planned for this same day.*

*Vice Mayor Wirth made a motion to reschedule the September Council meeting from September 13<sup>th</sup> to September 6<sup>th</sup> at 6:00 p.m. Councilor Montoya seconded the motion, and it carried unanimously, 5-0.*

**9. DISCUSSION ITEMS**

**A. Discussion of fiber development projects**

*Manager Duthie said there are no updates for this item. He attended the NACOG meeting in Flagstaff on Tuesday and participated with Corporation Commission Chairman Andy Tobin and Commissioner Dunn in a presentation about E-Rate. Matching funds were not awarded in the last grant cycle, and the School is eligible to re-apply in December. His plan is to work with the School to duplicate the application process and re-apply. He spoke with the Arizona Department of E-Rate Coordinator and addressed some issues from the past cycle. Changes in the Corporation Commission's guidelines will cause the funding to sunset in two years so this may be the last chance to apply. There will be \$11 million available in matching funds for the coming year. The 80% grant is still pending.*

*Following a discussion of the fiber development project, Councilor Chavez volunteered to do research on fiber, expressing a need to stay focused on getting high-speed Internet, not necessarily on fiber.*

*Manager Duthie noted that local government is only allowed to do so much with providers. He does not want to see anything stalled. There is a perception that the Town can solve the high-speed Internet problem, but if private business can do it quicker, then, perhaps, that is the answer.*

**B. Discussion of Ten X affordable housing project**

*When viewing this property, Councilor Schoppmann suggested to Town Manager Duthie that, rather than considering this one large project, small inroads could be made, like starting the clearing and hauling away of debris. Town Manager Duthie said that the Town purchased one Con Ex box from the Fire Department to haul out to 10X with a promotional banner attached in a tasteful way. Councilor Schoppmann suggested first painting the Con Ex.*

**C. Discussion of Community Wellness meeting issues**

*Manager Duthie will forward the notes from the July 28<sup>th</sup> meeting.*

**10. REPORTS**

**A. Town Manager**

**i. Update on the Planning and Zoning Commission**

*A meeting will be scheduled for September or October to start a review of the Code.*

**ii. Update of Administrative actions and issues**

- *Manager Duthie met with the Interact group at the School District Office yesterday to initiate its officers.*
- *Megan and Madeleine Donahoo, members of the Youth Council, will attend the League Conference in Tucson and will be accompanied by their parents, Betsy and Brian, who will serve as chaperones.*
- *For the first time, Tusayan will have a booth in the League Showcase for promotion of the Town as a winter destination and will be offering giveaways and prizes. In attendance may be 400-500 mayors, council members, staff, county supervisors and other Arizona residents. Council members attending the League Conference have an opportunity to serve in the booth from 6:00 – 8:00 p.m. on Thursday, August 24<sup>th</sup>. A shout-out goes to our Interim Clerk for planning and organizing this marketing event.*
- *Approximately 13 applications have been received for the Town Clerk position. Four were disqualified for not following application protocol. Nine interviews were scheduled, but two candidates withdrew. The list will be whittled down to three or four through background checks.*
- *A Stakeholders' Trail Meeting was held at the Parks Service and was attended by business owners and government agency representatives. Last Thursday, about 16 people attended the Trails Town Hall Meeting. The next step is to identify the most viable areas. The Town owns little land and little public access. One goal is to keep guests off the highway.*
- *At the end of the school year, Councilor Montoya got a list from the School District of its needs. Over the summer, the Town has provided over \$30,000 worth of equipment that has all been delivered to the School. Through Council's view of building community through people, this accomplishment has been made. Councilor Montoya added that he asked that a tag or sticker be applied to the equipment that says, "provided by the Town of Tusayan." He would like to go one step further by encouraging the Arizona Department of Education to have vocational/technical education classes.*
- *At a National Parks Service presentation, Manager Duthie asked the last question: "If NPS could wave a magic wand and could use it to:  
Bring water from another area,  
Make it sustainable,  
Close ground wells,  
Bring water to various communities,  
would NPS consider it a worthwhile option to explore? All in attendance nodded in agreement. Manager Duthie submitted comments during the project's public scoping period in support of inclusion of the Black Mesa Pipeline option. He has written a letter of support to NPS.*
- *A new teacher has been identified for the School's Computer Lab held at Town Hall on Fridays during the school year. The Lab should begin after Labor Day.*
- *Tomorrow in Flagstaff the Parks Service will offer a Trail Overview of the Arizona Scenic Trail. They want public input on the potential re-alignment of troubled areas.*
- *We need to meet with the AZ Transportation Board every month. Most meetings are in Phoenix with some around the State. He wants to coordinate with Council members to attend.*
- *On August 29<sup>th</sup>, U. S. Representative Tom O'Halleran will visit our area. A community luncheon will be held for invited guests with a question/answer period. He will have an aggressive schedule. The Squire Inn will host this event.*

**B. Council Members**

- Councilor Montoya reported that bushes are growing very well and believes it is time to trim the bottoms of trees on easements to make certain drivers can see. Manager Duthie said landscaping contractors will be starting on Monday.
- Vice Mayor Wirth apologized for being late.
- Councilor Schoppmann had no report.
- Councilor Chavez had no report.

**C. Mayor**

- No report.

**11. FUTURE AGENDA ITEMS**


- Councilor Chavez would like to discuss the permitting process and who handles and enforces it.
- Mayor Sanderson suggest a workshop be scheduled for the September 6<sup>th</sup> Meeting.
- Arrange for a high-speed Internet specialist, not a vendor, to come out to talk with Council. Manager Duthie will work with Councilors Chavez and Schoppmann.

**12. MOTION TO ADJOURN**

Councilor Montoya made a motion to adjourn, and it was seconded by Councilor Schoppmann. The meeting adjourned at 9:07 p.m.

  
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 Craig Sanderson, Mayor 09/06/17  
Date

**ATTEST:**

  
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 Susan Kerley, Interim Town Clerk

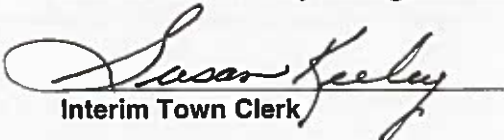
**CERTIFICATION**

State of Arizona        )  
                                   ) ss.  
 Coconino County        )



I, Susan Kerley, do hereby certify that I am the Interim Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on August 9, 2017. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 11<sup>th</sup> day of August 2017

  
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 Interim Town Clerk