

MINUTES

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, February 7, 2018 at 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Tusayan Town Council and to the public that the Tusayan Town Council will hold a meeting open to the public on Wednesday, February 7, 2018, at the Tusayan Town Hall Building. If authorized by a majority vote of the Tusayan Town Council, an executive session may be held immediately after the vote and will not be open to the public. The Council may vote to go into executive session pursuant to A.R.S. § 38-431.03. A.3 for legal advice concerning any matter on the agenda, including those items set forth in the consent and regular agenda sections. The Town Council may change, in its discussion, the order in which any agenda items are discussed during the meeting.

Persons with a disability may request a reasonable accommodation by contacting the Town Manager at (928) 638-9909 as soon as possible.

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you silence it to minimize disruption of today's meeting.

TOWN COUNCIL REGULAR MEETING SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Craig Sanderson called the meeting to order at 6:08 p.m. and led in the pledge of allegiance.

2. MOMENT OF SILENCE

3. ROLL CALL *One or two Council Members may attend by telephone*

MAYOR CRAIG SANDERSON
VICE MAYOR BECKY WIRTH

COUNCILOR DAVID CHAVEZ
COUNCILOR AL MONTOYA
COUNCILOR JOHN SCHOPPMANN

Present were Mayor Sanderson, Councilor Montoya and Schoppmann, attending telephonically was Councilor Chavez.

Staff members present included Town Manager Eric Duthie, and Administrative assistant Zijun Liang.

4. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

New Airport Manager Matt Smith introduced himself and expressed a desire for more cooperation with town council in the future.

5. CEREMONIAL AND/OR INFORMATIONAL MATTERS

A. Introduction and presentation of Tusayan Youth Council

Manager Duthie stated that it is very first time that town has had a youth council to participate with town events and work with the school district to create more activities for youth community in the community.

Mattie and Meaghan Donehoo are Juniors from Grand Canyon High School. They appreciated the chance that be able to go to the League of Cities and Towns conference in Tucson last year which was a great opportunity to get in touch with other Youth Councils throughout the State. They introduced two new plans for the new year. One was creating a chalk walk in town and the other was for high school students to do a Court and Courthouse tour in Flagstaff. They are seeking financial and logistical support from Town of Tusayan.

Mayor Sanderson and Councilor Schoppmann expressed support. Councilor Montoya suggested we combine activities and credit for 40 hours community service to attract students.

6. CONSENT AGENDA

Items on the consent agenda are routine in nature and will be acted on with one motion and one vote. Members of the council or staff may ask the mayor to remove any item from the consent agenda to be discussed and acted upon separately.

A. Accounts Payable Billings

B. Minutes of the Town Council Meeting on 1/10/18 (Regular Meeting)

C. Minutes of the Town Council Retreat in Laughlin, NV on 01/18/18

Councilor Montoya made a motion to approve the Consent Agenda. Councilor Schoppmann seconded the motion, and it carried unanimously, 4-0.

7. ACTION ITEMS

A. Consideration, discussion, and possible ratification of Town of Tusayan reinvestment of \$744,000 into 3, three-year maturity FDIC insured Certificates of Deposit (CD's) at interest rate of 2.50%, as agreed on January 25, 2018

Manager Duthie explained the agenda attachment about town's matured certificates of Deposit. The Town Invest Broker suggested the town renew three CDs for 3 years instead of 5 years with the same interest rate as a better investment strategy.

Mayor Sanderson explained that town council established a strategy of keeping annual access to significant funding but while earning more interest than keeping funds in a checking or savings account.

Councilor Montoya made a motion to ratify Town of Tusayan reinvestment of \$744,000 into three-year maturity FDIC insured Certificates of Deposit at interest rate of 2.50% The motion was seconded by Councilor Schoppmann. The motion carried unanimously, 4-0.

B. Consideration, discussion and possible adoption of times for 3/28/18 public hearing for next phase of the Tusayan Master Trails Planning.

Manager Duthie asked Council for their recommendation about scheduling a public listening session concerning the Tusayan Trails Master Plan. Council scheduled the public listening session for 11:30 a.m., March 28th with lunch provided at Town Hall.

Councilor Montoya made the motion and Councilor Schoppmann seconded the motion and it carried unanimously, 4-0.

C. Consideration, discussion and possible action concerning internet improvements, to include placing fiber into the existing conduit loop in Tusayan.

Manager Duthie reviewed the internet situation, discussing a proposed Request for Proposals (RFP) and detailed several other opportunities to improve internet access in a shorter time frame. He noted that a meeting with one new vendor is scheduled for Thursday, Feb 15th.

After discussion and consideration from all councilors, Councilor Montoya made a motion to assign Manager Duthie to create a fiber internet committee to select an additional IT consultant for internet issues. The motion was seconded by Councilor Schoppmann and it carried unanimously, 4-0.

Councilor Montoya also made a motion to have Manager Duthie delay sending out the RFP until the additional consultant can review the RFP. The motion was seconded by Councilor Schoppmann and it carried unanimously, 4-0.

8. DISCUSSION ITEMS

A. Discussion of town building permit process, inspections and timelines

Mayor Sanderson note that concerns about town's current permitting process have been raised. He suggested a review of the permit process to simplify and clarify issues and encouraged community professionals participate in a soon to be schedules meeting with staff and Willdan Engineering.

B. Discussion of Ten X affordable housing project

Manager Duthie stated that on Feb 8th, there will be a Ten X development meeting with WESTLAND engineer. A Housing Authority work session will be scheduled.

C. Discussion of Community Wellness meeting issues

Vanessa Ceja-Cervantes was asked to report on the most recent community wellness meeting. She reported the school food backpack program has been doing great and working on summer lunch program for school kids through three locations, Valle, Tusayan and Grand Canyon village; Coconino Community College will conduct a community survey about which field of education residents are interested in and the college will be able to bring to this area; Additionally, some hospitality courses were mentioned by Laura from Chamber of Commerce.

D. Discussion of South Rim Transportation Project and Timeline

Manager Duthie presented the attachment from the package. He mentioned that the project inside the Grand Canyon National Park can have schedule changes weekly and travel around the Park may be challenging due to the road construction.

9. REPORTS

A. Town Manager

Manager Duthie referred to the weekly update report to Councilors. Councilors expressed their satisfaction. Manager Duthie also updated the status of the CDBG program, the Educational and Student Skills Development Complex (commonly referred to as the Sports Complex) and town crosswalks. Manager Duthie scheduled a meeting with the Xanterra General Manager to discuss fiber potential.

B. Council Members

Councilor Chavez mentioned the fiber optic options for the Clinic and potential cooperation between the clinic and Town of Tusayan.

Councilor Schoppmann noted that there is a neighborhood watch organizing meeting on Feb 8th at Tusayan Fire Department.

Councilor Montoya suggested a window insulation program to help Tusayan residents for power conservation in winter.

C. Mayor

Mayor Sanderson mentioned the invitation received from Governor Ducey to meet in Flagstaff next Friday. He also stated the Town of Tusayan is willing to assist in keeping the Park open in the event of the possible government shutdown next week. Mayor is very interested in continuing discussions about energy and water rebate programs at future council workshop.

10. FUTURE AGENDA ITEMS

- A. Consideration, discussion, and possible amendment to the Housing Authority and Housing Foundation Guidelines.**
- B. Presentation by Chamber of Commerce of current activities and budget priorities.**
- C. Prepare for workshop meeting**
- D. Public safety traffic sign to the round-about**
- E. Celebration activity for the founding of the Town of Tusayan**
- F. Renew IGA agreement with William justice court**
- G. Establish a fee system for public request**

H. Utility approve form ratification

I. Town IT consultant review

J. Flood Plain Ordinance

11. MOTION TO ADJOURN

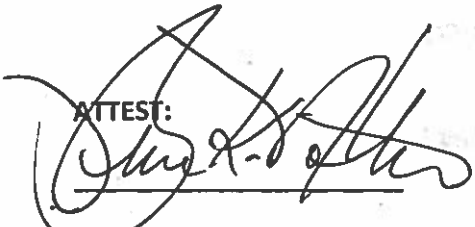
Councilor Montoya made a motion to adjourn, and it was seconded by Councilor Schoppmann. It carried unanimously, 4-0. The meeting adjourned at 9: 23 p.m.



Craig Sanderson, Mayor

03/07/18

Date

ATTEST:


Bruce K. Northern, Town Clerk

STATE OF ARIZONA)

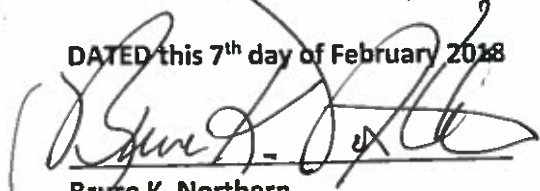
CERTIFICATION

) SS.

COCONINO COUNTY)

I, Bruce Northern, do hereby certify that I am the Town clerk of Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on February 7, 2018. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 7th day of February 2018



Bruce K. Northern