

**MINUTES**  
**TUSAYAN PLANNING AND ZONING COMMISSION MEETING**  
 PURSUANT TO A.R.S. § 38-431.02 & §38-431 .03  
 Tuesday, April 24, 2018 at 4pm  
 TUSAYAN TOWN HALL BUILDING  
 845 Mustang Drive, Tusayan Arizona

Pursuant to A.A.S. § 38-431 .02, notice is hereby given to the members of the Tusayan Planning and Zoning Commission, the Tusayan Town Council, and to the general public that the commission will hold a meeting open to the public on April 24, 2018, at the Tusayan Town Hall Building. The commission may change, in its discussion, the order in which any agenda Items are discussed during the meeting.

Persons with a disability may request a reasonable accommodation by contacting the Town Manager at (928) 638- 9909 as soon as possible.

*As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you silence it to minimize disruption of today's meeting.*

**PLANNING AND ZONING COMMISSION SUMMARIZED MINUTES**

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chairman Robert Gossard called the meeting to order at 4:15 p.m. and led the Pledge of Allegiance.

**2. ROLL CALL**

**CHAIR ROBERT GOSSARD**  
**VICE CHAIR JANET ROSENER**

**COMMISSIONER CLAYANN COOK**  
**COMMISSIONER ANAVON HARRIS**

Upon roll call, the following were present: Also Present were:

CHAIR ROBERT GOSSARD	Bruce Northern, Town Clerk
VICE CHAIR JANET ROSENER	Zijun Liang, Administrative Assistant
COMMISSIONER CLAYANN COOK	Lawrence Tomasello, Town Engineer
COMMISSIONER ANAVON HARRIS	

**3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

*Members of the public may address the Commission on items not on the printed agenda. The Commission may not discuss, consider or act upon any matter raised during public comment. Comments will be limited to three minutes per person.*

NONE.

**4. CEREMONIAL AND/OR INFORMATIONAL MATTERS**

NONE.

**5. CONSENT AGENDA**

**A. Approval of the Minutes of the Meeting held on 3/27/2018**

Vice Chair Rosener made a motion to approve the Consent Agenda. Commissioner Harris seconded the motion and it passed on unanimous vote, 4-0.

**6. PUBLIC HEARINGS**

**A. Discussion of proposed changes to Sec. 13 (Special Purpose Zones)**

Town engineer Tomaselle read a letter from Attorney Oberholtzer with commentary on the review from the previous meeting. Town engineer made a clarification about Section 13.5 design review removed the single family and two family dwelling as exceptions that all of the developments in town requires design review.

Commissioner Cook expressed understanding about removing Town manager as zoning administrator in the administrative process.

**B. Discussion of proposed changes to Sec. 8 (Definitions), 17 (Lighting), & 19 (Non-Conforming Situation) of the Zoning Ordinance**

Chairman Gossard suggested that all the definitions purpose language should be under Section 8. Commissioners started the discussions about Holiday light decorations, planing to allow business have decorative lighting through out the year, subject to design review and approval.

Town engineer Tomasello mentioned the changes on the Section 19 Non-conforming sign about routine maintenance and repairs are permitted without design review. Commissioners discussed reinstating the 10-foot setback requirement for lots in town.

**7. ACTION ITEMS**

**A. Discussion, and Possible Approval of May 15 as An Additional Meeting Date.**

Vice Chair Rosener made a motion to approve to add May 15 as an additional meeting date for Planning and Zoning Commission, Commissioner Cook seconded the motion and it passed on unanimous vote, 4-0.

**8. MOTION TO ADJOURN**

Vice Chair Rosener made a motion to adjourn at 5:05 p.m., Commissioner Harris seconded the motion and it passed Unanimously vote, 4-0.

