

TOWN OF TUSAYAN

at the entrance to Grand Canyon National Park



Employment opportunity

Facility Maintenance / IT specialist

Salary: \$ 46,280 p/yr.

Benefits include:

ASRS Retirement

Employer provided health insurance

Housing Provided

Open until filled.

First review October 5, 2018

The Facility Maintenance/IT Specialist is responsible for a variety of field and administrative support duties including, but not limited to: Maintaining landscaping and conducting snow removal; Maintaining the vehicle fleet; Maintaining and repairing facilities (including construction); Maintaining inventory; Implementing new projects; Ensuring compliance with safety and security protocols; Installing, maintaining, repairing, monitoring, and improving information technology systems and office equipment (computers, printers, etc.); and other duties as assigned.

The selected candidate shall meet the following qualifications:

- Be a legal United States resident;
- Have a college degree in facility maintenance, or equivalent experience thereto;
- Have a college degree in information technology, or equivalent experience thereto;
- Have, and maintain, a valid Arizona Driver License;
- Ability to prepare and analyze comprehensive reports;
- Ability to prepare and analyze detailed technology documents;
- Ability to communicate effectively in writing and verbally;

A Town of Tusayan application, resume, and three professional references is required.
Applications can be obtained from, and returned to:

Tusayan Town Hall, 845 Mustang Drive, Tusayan, Monday – Friday, 9am-5pm;

Or at the following link:

<http://tusayan-az.gov/applications/>

For more information contact Town Manager Eric A. Duthie

Tusayan Town Hall

845 Mustang Drive

Tusayan, Arizona 86023

928-638-9909

Post by: Zijun Liang

Date: Sep 14, 2018 12:00 p.m.