

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Wednesday, October 17, 2012 at 6:00 P.M.

TUSAYAN TOWN HALL

845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Bryan called the meeting to order at 6:01pm and the Pledge of Allegiance was recited.

2. ROLL CALL

Upon roll call, all members were present:

MAYOR BRYAN
VICE MAYOR MONTOYA

COUNCILMEMBER FITZGERALD
COUNCILMEMBER SANDERSON
COUNCILMEMBER RUETER by phone

Also Present:

Tami Ryall, Interim Town Manager
Melissa Malone, Town Clerk

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

None.

4. CEREMONIAL AND INFORMATIONAL MATTERS

A. Presentation and discussion on roundabout safety – Lt. Mark Christian, Coconino County Sheriff's Office

- 1) This presentation was requested by Vice Mayor Montoya & Councilmember Fitzgerald
- 2) Officer Sean Shields from the Arizona Highway Patrol reported:
 - i. There have been 2 collisions in the roundabouts, 1 was a foreign motorcycle driver and the other was a foreign driver in a car.
 - ii. The average speed in the area is 33mph in a 35mph zone
 - iii. There are more crosswalks in the area than anywhere else in the state and there are 28 signs which add to the sensory overload.
 - iv. His only recommendation would be to add radar signs.
- 3) Vice Mayor Montoya stated that there was at least one additional accident on a roundabout involving a motor home and he was concerned about the rock-lined drainage ditch where a car could not be pulled out. Councilmember Fitzgerald asked why the speed limit can't go down to 25mph instead of 35mph. Officer Shields said ADOT will not go lower than 35mph. Mayor Bryan

added that ADOT will not make additional changes to this area of the highway for at least 1 year, when they can get additional traffic data. His biggest area of concern is between the roundabouts. Councilmember Sanderson echoed Councilmember Montoya on rocks in the drainage and felt that 35mph is too fast for that southern roundabout. Councilmember Montoya asked how we can get accidents down to zero. Officer Shields said we can't get to zero but driver feedback radar signs may help reduce the numbers. Councilmember Fitzgerald asked if ADOT will accept speed information from a data recorder on a radar sign. Officer Shields said Yes.

- 4) Lt. Christian presented information on radar signs. (Handout in Agenda Packet)
- 5) Sources for funding for radar signs, etc. – Bureauofjustice.com, Grants.gov
- 6) Jim Driscoll, Chief Deputy, stated that our vehicle with graphics will be complete soon.

5. CONSENT AGENDA

A. Minutes of:

- a. **Town Council Regular Meetings of 8/15/12, 9/5/12, and 9/12/12**
- b. **Town Council Municipal Code Workshop of 9/4/12**

B. Accounts Payable Billings.

Mayor Bryan moved to remove the Minutes of 8/15/12. Councilmember Fitzgerald moved to remove Accounts Payable.

A motion was made to approve the Consent Agenda by Councilmember Montoya and it was seconded by Councilmember Fitzgerald. The motion passed on unanimous vote.

Mayor Bryan - On the Minutes of 8/15/12, the name of the presenter was Mike Pogue with Last Mile Research, and his comments should say "additional" broadband not "unlimited." Also on 9.B., the Interim Town Manager will hire the Clerk and Council will hire the Town Manager.

Vice Mayor Montoya moved to approve the changes and Mayor Bryan seconded.

Councilmember Fitzgerald asked questions on the Accounts Payable spreadsheet which were answered to his satisfaction by Manager Ryall.

Vice Mayor Montoya moved to approve Accounts Payable. Councilmember Fitzgerald seconded the motion and it passed unanimously.

6. COMMITTEE REPORTS

None.

7. ACTION ITEMS

A. Consideration, Discussion, and Possible Approval of Coconino County IGA regarding Elections.

Manager Ryall explained that this is for the General Election on Nov. 6, 2012. Vice Mayor Montoya moved to approve the IGA and Councilmember Fitzgerald seconded the motion. Mayor Bryan wanted to know if there are provisions for errors, non-performance, etc. Manager Ryall said that there were none. The vote was unanimous to approve.

B. Consideration, Discussion, and Possible Approval of professional services contract with RobbCo for snow removal and general maintenance.

Manager Ryall explained that the contract was for snow removal & general maintenance. Councilmember Sanderson had concerns about the \$500 retainer and the cost plus 10% items. Councilmember Rueter said that even though it isn't required by law, he would like the contract to go out to bid. He also prefers that snow plowing and bus stop maintenance be broken out into its own contract. He also believes we should raise the total amount to higher than \$6000 because that amount can be reached very quickly. He stated that all our contracts should go out to bid, even professional services. The Council discussed the contract and issues at length.

The Council directed Manager Ryall to determine how to offer for public bidding 2 contracts, one for general maintenance and bus stop maintenance and the other for snow plowing.

8. DISCUSSION ITEMS

A. Presentation on Pre-Annexation and Development Agreement (PADA) timeline. – Tami Ryall

- a. Manager Ryall – discussed the handout (letter from Gruppo Stilo)

9. TOWN MANAGER'S REPORT

- A. Community Park & Town Housing Projects are moving along well

10. FUTURE AGENDA ITEMS

- Nov 7 – GAMA Resolutions (Mayor Bryan)
- Nov 7 - General discussion between Council & Fire District including potential IGA and funding (Councilmember Rueter requested this item for November 7th and wants to get input from Robert Evans on date)
- Nov 7 - Agenda Items to move 20th meeting to the 14th & to have special meeting on Nov 20
- Nov 7 – discuss how we want to handle selection of Town Manager

- Nov 20 – Special Meeting to Canvass the Vote (4pm)
- Nov 21 – meeting canceled

11. COUNCILMEMBERS' REPORTS

- Councilmember Fitzgerald – Chamber of Commerce members weren't notified of the groundbreaking ceremony on park. Mayor Bryan stated that the school district handled invitations & advertising.
- Councilmember Sanderson – no report
- Vice Mayor Montoya – no report
- Councilmember Rueter – visited by Midland Corp, fiber optic services, directed him to contact Town Manager

12. MAYOR'S REPORT

- Mayor Bryan attended the NACOG meeting 2 weeks ago. Topics included:
 - Flagstaff was awarded a \$4M incubation grant
 - Cottonwood made a presentation on best practices for small business support
 - Tourism committee report
 - AZ Broadband Council presentation regarding broadband services
- The Mayor had a conversation with Dale Wilson and he is working with the National Park to get towers up for additional broadband for our area (working with AT&T, Verizon & TMobile).
- The Mayor spoke with Ken Strobeck at the League of AZ Cities and Towns and they have over 40 applicants for the Town Manager position. They will send us a group of 10-12 applicants to review. The Council may need to set up a special meeting in early to mid-Nov to review.
- Per Council's request, the Mayor sent a letter to the School District (see attached in packet).

13. MOTION TO ADJOURN

Vice Mayor Montoya moved to adjourn the meeting at 8:05pm. The motion was seconded by Councilmember Rueter and it passed unanimously.



Greg Bryan, Mayor

ATTEST:



Melissa A. Malone, Town Clerk

CERTIFICATION

State of Arizona)
) ss.
Coconino County)

I, Melissa A. Malone, do hereby certify that I am the Interim Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on October 17, 2012. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 7th day of November, 2012.



TOWN CLERK