

TUSAYAN TOWN COUNCIL HEARING

10:00 am
June 23, 2010
Zuni Room
Best Western Squire Inn
74 State Route 64, Tusayan, AZ

Minutes

Call to order

by Mayor Pete Shearer at 10:15 am and Pledge of Allegiance.

Roll Call

Members in Attendance:

Mayor Pete Shearer

Vice Mayor Greg Bryan

Council member Al Montoya

Council member Ann Wren

Council member Clarinda Vail

Call to Public – was left off Agenda. Clayann Cook invited the council to participate in the Fourth of July festivities perhaps on a float together.

Discussion and possible action regarding preparing a Resolution for Home Rule Ballot Initiative for getting it prepared for the November 2, 2010 election for it to become effective July 1, 2011.

Discussion was held to post a notice of public hearings on the Home Rule Option to be held July 8, 2010 at 9:00 am and July 14, 2010 at 5:00 pm. Mayor Shearer and Vice Mayor Bryan will work on getting information ready to present to public on Home Rule Ballot information. Vice Mayor Bryan motioned to pass Resolution No. 2010-06-23-01 to post a Notice of Public Hearing on July 8, 2010 and July 14, 2010 for discussion on the Home Rule Option and to hold a Special Hearing immediately following the July 14, 2010 Public Hearing. Mayor Shearer seconded the motion and the motion passed unanimously.

Resolution No. 2010-06-23-01 was passed and adopted and three copies will be available in the Council Office.

Approval of Minutes – was left off Agenda.

The Minutes of the June 9, 2010 Public Meeting, June 9, 2010 Budget Meeting, June 9, 2010 Special Meeting and June 9, 2010 Council meeting were presented to the Council.

Councilmember Vail advised that she had some changes in names to be made on the minutes: Bret Koch changed to Brent Kok, James Peshlaki changed to James Peshlakai and Anazasi Room to Anasazi Room. Vice Mayor Bryan motioned to accept the minutes with the above name changes. Councilmember Vail seconded. The motion carried unanimously.

Discussion and possible action regarding creating a posting for an RFP for a Housing Needs Assessment Study

Mayor Shearer listed the items to be changed in the RFP for Housing Needs Assessment Study:

1. Change proposal due date to August 17, 2010
2. Add requirement to meet with business community
3. Change affordable housing definition to including but not limited to examples
4. Attendance at Town Hall meeting
5. Add a time frame requirement for completion of the study and payment preference
6. Include a mid-term report requirement

Vice Mayor Bryan motioned to adopt Resolution 2010-06-23-02 to Post a Notice for Public Hearing on July 8, 2010 at 9 am and July 14, 2010 at 5 pm. Councilmember Vail seconded the motion. The motion passed unanimously.

Resolution No. 2010-06-23-02 was passed and adopted and three copies will be available in the Council Office.

Discussion and possible action to set policy for telephone conferences for council members to attend meetings by telephone

Town Legal Counsel advised council members that there is no limitation on how often telephone conference meetings can be held. Vice Mayor Bryan motioned to have a policy in which a physical quorum be present at every meeting and that telephonic attendance is the exception rather than the rule. Councilmember Wren seconded the motion. The motion carried unanimously.

Discussion and possible action regarding Highway 64 street lighting

Mayor Shearer advised that we can purchase our streetlights or lease them from APS at \$50 per light per month and there are 28 lights with 6 more being proposed. If we purchase the lights our cost would be \$15 per light per month. Cost to purchase would be \$2,500 per light. Currently we have \$64,000 in our budget which if we do not use will go back to Coconino County General Fund. Mayor Shearer was asked to work with APS for actual figures and what would be involved in owning the lights by the Town of Tusayan and to present the findings to the board.

Discussion and possible action regarding policy for Business Licensing

July 1, 2010 the Town of Tusayan can start collecting \$10 per business and Vice Mayor Bryan and Town Clerk Teresa Weigel will set up a receipt and certificate for Business License. Councilmember Vail advised that Apache Stables needs to be updated on the DOR information. Vice Mayor Bryan was asked to resend the council members the list of companies in Tusayan. Vice Mayor Bryan was asked to follow up with DOR on companies that pick up people in Tusayan for tours that do not have an office in Tusayan, including the taxi service inside the park.

Set Agenda Items for next meeting

Planning and zoning policy, street light update, setting a date for a town hall meeting showing that we need members for a housing committee and a planning and zoning committee, need to create a planning and zoning committee, community garden grant as part of the town hall agenda, planning and zoning for sale of cars, posting for town manager/clerk, policy on purchasing and spending.

Vice Mayor Bryan moved to adjourn to the Executive Session at 11:32 am. Mayor Shearer seconded the motion. Councilmember Vail left the meeting. The motion carried unanimously.

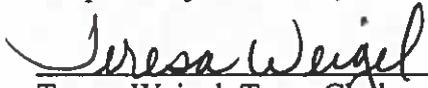
Executive Session regarding Lawsuit

Vice Mayor Bryan motioned to adjourn the Executive Session at 11:43 am. Councilmember Wren seconded. The motion unanimously passed.

Adjournment

Vice Mayor Bryan motioned to adjourn the meeting at 11:44 am. Councilmember Wren seconded. The motion passed unanimously with Councilmember Vail absent.

Respectfully submitted,

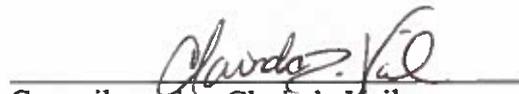


Teresa Weigel, Town Clerk

Dated: July 14, 2010



Mayor Pete Shearer



Councilmember Clarinda Vail



Vice Mayor Greg Bryan



Councilmember Ann Wren



Councilmember Al Montoya

TUSAYAN TOWN COUNCIL PUBLIC HEARING

9:00 am
June 23, 2010
Zuni Room
Best Western Squire Inn
74 State Route 64, Tusayan, AZ

Minutes

Call to order

by Mayor Pete Shearer at 9:09 am and Pledge of Allegiance.

Roll Call

Members in Attendance:

Mayor Pete Shearer

Vice Mayor Greg Bryan

Council member Al Montoya

Council member Ann Wren

Council member Clarinda Vail

Work Session to prepare the RFP for Housing Needs Assessment Study for presentation at the Regular Council Meeting

Discussion was held to host a town hall meeting for input from the community. Town Counsel gave an overview of the RFP. It was agreed between Council Members and Town Counsel to add the following to the RFP:

1. The Offerer will provide a time limit for how long it will take them to complete the RFP.
2. A mid-term report to ensure the company is working toward the objective of the Town of Tusayan.
3. That the company will be in contact with a Housing Committee which will be created at the Town Hall Meeting.
4. That the company winning the RFP will meet with businesses as well as individuals.
5. That the Offerer propose the payment plan preferred since the Town of Tusayan does not have funds available at this time.

Clayann Cook, 28 Canyon Pines, Tusayan, Arizona informed the counsel that she has coordinated town hall meetings for other communities and offered her help.

Joseph Fortenbury, 19 Buck Drive, Tusayan, Arizona asked if the Town Council could prepare the study without expending money for an RFP. Council advised that money has already been set aside in the budget to pay for the RFP and that the Town Council has neither the time nor the expertise to prepare a comprehensive and in-depth study.

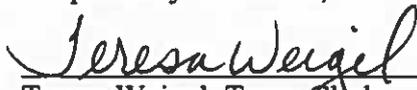
Joseph Fortenbury asked if the town council would be in favor of looking at any housing plans presented to the council before the study is finished. Council responded that housing plans would need to go through Planning and Zoning before it came before the council. The application would be made through Coconino County Planning & Zoning until September 1, 2010, when the Town of Tusayan's Planning and Zoning Office is in place.

John Thurston, 291 RP Drive, talked about the direction of the Town of Tusayan.

Adjournment

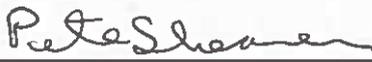
Mayor Shearer moved to adjourn the Working Session at 10:09 am, Vice Mayor Bryan seconded the motion. The motion unanimously passed.

Respectfully submitted,

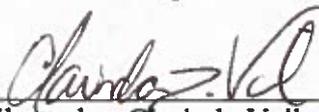


Teresa Weigel, Town Clerk

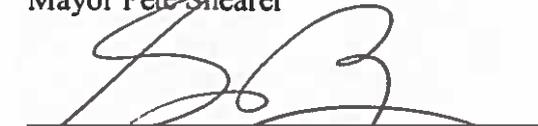
Dated: July 14, 2010



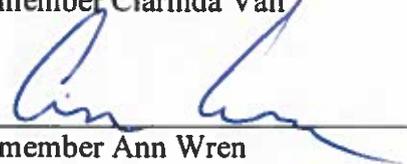
Mayor Pete Shearer



Councilmember Clarinda Vail



Vice Mayor Greg Bryan



Councilmember Ann Wren



Councilmember Al Montoya

June 23, 2010

Town of Tusayan
Accounts Payable Ledger

Liability Insurance

Full year Premium 4/15/10 – 4/14/11	\$4,478.00
Current amount due 4/23/10	\$1,119.50

Legal Fees

Litigation firm – Moyes Sellers & Sims

May 10, 2010 billing through 4/28/10 including expenses	\$32,071.51
June 10, 2010 billing 5/28/10	<u>\$10,626.11</u>
	\$ 42,697.62

Town Attorney – Clarke Hill

May 24, 2010 billing through 4/30/10	\$33,968.00
June 7, 2010 billing 5/3 – 31, 2010	<u>\$26,436.91</u>
	\$ 60,404.91

TOTAL ACCOUNTS PAYABLE AS OF 6/23/10	\$107,580.53
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