# TUSAYAN TOWN COUNCIL MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03
Tuesday, February 5, 2013 at 5:00pm
TUSAYAN TOWN HALL BUILDING
845 Mustang Drive, Tusayan Arizona

## TOWN COUNCIL SUMMARIZED MINUTES

### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice Mayor Montoya called the meeting to order at 5:01pm and the Pledge of Allegiance was recited.

### 2. ROLL CALL

Upon roll call, the following were present:

**MAYOR GREG BRYAN** – excused
**VICE MAYOR AL MONTOYA**
**COUNCILMEMBER BILL FITZGERALD**
**COUNCILMEMBER CRAIG SANDERSON**
**COUNCILMEMBER JOHN RUETER** – left at 5:46pm

Also present were:

Tami Ryall, Interim Town Manager
Roger Brooks, Town Building Official
Melissa Malone, Town Clerk

### 3. DISCUSSION OF DRAFT LANGUAGE FOR THE TUSAYAN MUNICIPAL CODE

#### A. Chapter 7 – Building Codes

Manager Tami Ryall introduced Roger Brooks, Tusayan Town Building Official. Roger Brooks gave an overview of his staff summary and introduced the 2006 Coconino County Building Code which currently covers the Town of Tusayan. He recommends using this document as the template for Tusayan and then at a later date, after adoption by other communities, incorporating the 2012 international/national codes. Mr. Brooks explained that the Town can make amendments or changes to the codes.

Councilmember Rueter requested that reclaimed water systems be included in the code and that permit issuance, liability, and jurisdiction be clearly defined. He also recognized the excellent work Mr. Brooks has done as Town Building Official.

Mr. Brooks stated that an ad hoc committee to review the code may be very beneficial. The Coconino County Code was then reviewed.

On Part I, Section 3. (Time Limitations), Mr. Brooks recommended reducing this time limit to 3 years with the possibility of additional 180 day extensions if progress is made instead of 9 years.

The Council wanted changes or had questions on the following:

- On Part I, Section 3, D, "Manufactured Home" should be removed since the state does this inspection, not the Town.

(Councilmember Rueter left the meeting at 5:46pm.)

- On Part I, Section 9, Manager Ryall will research what the regulations are on accessory structures.
- On Part I, Section B, Mr. Brooks will research the reasoning behind the minimum size of a dwelling of 480 square feet.
- Mr. Brooks will get a copy of the Coconino County Roof Covering ordinance mentioned in Part I, Section 25 and research the load on "Solar Type shingles" mentioned in 25.B.
- On Part I, Section 27, delete "for the following areas:".
- On Part II, Section 4, Council requests a chart of required spacing for LP gas tanks.
- On Page 1, Section 1, International Fire Code should be added.
- On Part II, Section 3 and Section 7 need to be clarified.
- Part V, research Energy Conservation differences between 2006 and 2012 Codes
- Part V, Section 5, fill in missing text
- Part V, Section 6, Mr. Brooks will research the documents referenced

## 4. MOTION TO ADJOURN

Councilmember Sanderson moved to adjourn the meeting at 7:11pm.
Councilmember Fitzgerald seconded the motion and it passed on unanimous vote.

Al Montoya 2/20/2013

**Al Montoya, Vice Mayor** **Date**

**ATTEST:**

Melissa A. Malone

**Melissa A. Malone, Town Clerk**

**CERTIFICATION**

**State of Arizona )**
**) ss.**
**Coconino County )**

**I, Melissa A. Malone, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on February 5, 2013. I further certify that the meeting was duly called and held, and that a quorum was present.**

**DATED this 12th day of February, 2013.**

Melissa A. Malone

**TOWN CLERK**