TUSAYAN PLANNING AND ZONING COMMISSION

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Tuesday, August 28, 2012 @ 6:00 P.M.

TUSAYAN TOWN HALL

845 Mustang Drive, Tusayan, Arizona

PLANNING AND ZONING COMMISSION PUBLIC HEARING AND REGULAR MEETING SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Gossard called the meeting to order at 6:06 p.m.

2. ROLL CALL

On roll call, the following were present:

CHAIR ROBERT GOSSARD
VICE CHAIR BETH HEARNE
COMMISSIONER SANDI ANGAT
COUNCILMEMBER CRAIG SANDERSON
COMMISSIONER CLAYANN COOK

Also present were:

Tami Ryall, Interim Town Manager
Richard Turner, Professional Planner
Laura Matthews, Interim Town Clerk

Councilmember Craig Sanderson made a motion to open the Public Hearing. The motion was seconded by Vice Chair Beth Hearne and it passed on unanimous vote.

3. PUBLIC HEARING

A. Public Hearing on comprehensive revisions to the Town of Tusayan Zoning Ordinance. Case No. ZOA2012-01 (Ordinance No. 2012-04).

B. Public Hearing on deleting Design Review Overlay Zoning. Case No. ZOA2012-02 (Ordinance No. 2012-05).

Richard Turner, led the discussion using his staff report dated 8/28/12. He stated that he used the Coconino County Code as a template and changed all language referring to County Manager, County Attorney, etc. throughout the document to their Town of Tusayan counterparts.

Carolyn Oberholtzer with Rose Law Group, representing Red Feather Properties Limited Partnership, discussed a letter she sent to the Commission on August 23, 2012 outlining their concerns regarding a new zoning code. See attached letter.

The Commission discussed minor corrections and changes to the draft code. They will be incorporated into the next version.

Chair Gossard asked for the commission to consider Carolyn Oberholtzer's letter. Interim Town Manager Ryall and Planner Richard Turner will review all suggestions in her letter and give the commission recommendations.

4. **MOTION TO CONTINUE THE PUBLIC HEARING AND MOVE TO EXECUTIVE SESSION**

At 7:58pm Commissioner Clayann Cook moved to continue the public hearing to September 25, 2012 and move the Commission to Executive Session to consult with legal counsel regarding the Public Hearing. The motion was seconded by Commissioner Beth Hearne and it passed unanimously.

The Commission, Richard Turner, Manager Tami Ryall, Clerk Laura Matthews, and Attorney Bill Sims (via phone) entered Executive Session.

Commissioner Beth Hearne made a motion to adjourn the Executive Session at 8:43pm. The motion was seconded by Commissioner Sandi Angat and passed on unanimous vote.

PLANNING AND ZONING COMMISSION
REGULAR MEETING

1. **THE COMMISSION RECONVENED IN A REGULAR MEETING AT 8:48PM**

2. **CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

None

3. **CONSENT AGENDA**

   A. **Consideration and possible approval of minutes of June 26, 2012**

Commissioner Angat made a motion to approve the Consent Agenda. Commissioner Hearne seconded the motion and it passed on unanimous vote.

4. **ACTION ITEMS**

   A. **Consideration and possible action on comprehensive revisions to the Town of Tusayan Zoning Ordinance. Case No. ZOA2012-01 (Ordinance No. 2012-04)**

   Commissioner Hearne made a motion to continue Action Item 5.A. to the meeting scheduled on September 25, 2012. Commissioner Angat seconded the motion and it passed on unanimous vote.

   B. **Consideration and possible action on deleting Design Review Overlay Zoning. Case No. ZOA2012-02 (Ordinance No. 2012-05**

   Commissioner Hearne made a motion to continue Action Item 5.B. to the meeting scheduled on September 25, 2012. Councilmember Sanderson seconded the motion and it passed on unanimous vote.

5. PLANNING AND ZONING OVERVIEW PRESENTATION

Item 6 will be moved to the meeting scheduled on September 25, 2012.

6. FUTURE AGENDA ITEMS

Item 7 will be moved to the meeting scheduled on September 25, 2012.

7. MOTION TO ADJOURN

Commissioner Hearne made a motion to adjourn the meeting. Commissioner Angat seconded the motion and it passed on unanimous vote.

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CHAIR ROBERT GOSSARD **Date**

ATTEST:

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TOWN CLERK

CERTIFICATION

State of Arizona)
) ss.
Coconino County)

I, Melissa Malone, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Planning and Zoning Commission of the Town of Tusayan held on August 28, 2012. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 16th day of January, 2012.

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TOWN CLERK