

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03
Wednesday, July 12, 2017, at 6:00pm
TUSAYAN TOWN HALL BUILDING
845 Mustang Drive, Tusayan Arizona

TOWN COUNCIL SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Sanderson called the meeting to order at 6:10 p.m., and the Pledge of Allegiance was recited.

2. MOMENT OF SILENCE

Mayor Sanderson asked for a moment of silence.

3. ROLL CALL

MAYOR CRAIG SANDERSON
VICE MAYOR BECKY WIRTH (*attended telephonically*)
COUNCILOR DAVID CHAVEZ
COUNCILOR AL MONTOYA
COUNCILOR JOHN SCHOPPMANN

Present from staff were:

Eric Duthie, Town Manager
Susan Kerley, Interim Town Clerk
Jun-Jun Liang, Admin Assistant
Isabel Mendez, Seasonal Receptionist

4. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

- None

5. CEREMONIAL AND/OR INFORMATIONAL MATTERS

- Manager Duthie showed a Cinnamon Toast Crunch Video. That company brought a drive-up booth to Tusayan two weekends ago.

A. Introduction of new Administrative Assistant

- Manager Duthie thanked Council for authorizing the position of administrative assistant. He introduced the successful candidate for that position, Jun-Jun Liang. She earned her degrees in finance and marketing in China and comes with housing in place.
- Manager Duthie introduced Isabel Mendez, seasonal receptionist, who is in her second year at Kentucky Wesleyan, majoring in biology and chemistry and minoring in business.

B. Introduction of new Interim Town Clerk

- Manager Duthie reported that an Interim Town Clerk had been engaged through Interim Public Management. Susan Kerley introduced herself and

said she had been City Clerk/HR Director in Williams, AZ, for eight years and thanked Manager Duthie and Council for allowing her this opportunity.

6. CONSENT AGENDA

A. Accounts Payable Billings

B. Minutes of the Town Council Meeting on 6/14/17

Councilor Schoppmann made a motion to approve the Consent Agenda. Councilor Chavez seconded the motion, and it passed by unanimous vote.

7. PUBLIC HEARING

Acquisition of Control for Liquor License #12033313 For Plaza Bonita Restaurant

- The Public Hearing was convened by Mayor Sanderson. There were no responses. Mayor Sanderson closed the Public Hearing.

8. ACTION ITEMS

A. Consideration, discussion, and possible approval of Acquisition of Control for Liquor License #12033313 for Plaza Bonita Restaurant.

- Manager Duthie explained this is not an application to start something new; rather, it results from the addition of an owner to the existing license. The process was completed in compliance with State regulations. No responses from the public were received.

Councilor Montoya made a motion to recommend approval of the Acquisition of Control to the State. Councilor Chavez seconded the motion, and it carried unanimously.

B. Consideration, discussion, and possible approval of FY2018 Tentative Town of Tusayan budget

- Manager Duthie noted that there were four iterations of possible budgets. He asked that Council review them, discuss them, and reach a decision on a tentative budget. Option #1 will show a deficit of (\$3,482,995) while Option #2 will leave the Town in the black at \$1,821,005; Option #3 will result in a negative of (\$1,482,995), and Option #4, offering no assistance or subsidies to others, will end with a positive of \$5,957,005.
- Crystal Schoppmann, a Town resident and constituent, explained that the Park is important, but a cost of \$5.3 million is outrageous. Since funding for education is decreasing, she thought it might be more productive to make donations to the school for education. She believes \$5 million for the Park is insane.
- After a lengthy discussion of these options, Mayor Sanderson made a motion to adopt Tentative Budget Option #1. He restated that motion to adopt Tentative Budget Option #2, reducing funding for the Park to \$1.0 million and increasing Housing to \$6.821 million. The motion was seconded by Councilor Chavez, and it carried unanimously.

C. Consideration, discussion, and possible approval of Resolution No. 2017-06 submitting application to the United States Forest Service for cooperative road maintenance, as per the USFS request.

Manager Duthie reviewed the components of the application, including a letter to Heather Provencio; five pages of the application; two Google maps showing Forest Road 302 from Highway 64 down to Tusayan and where it crosses the subject property; a survey showing Highway 302 crossing the subject property; and the last two pages, a bank statement and a brokerage statement, that show the Town can financially support the project.

Mayor Sanderson read Resolution No. 2017-06 in its entirety.

Councilor Schoppmann made a motion to adopt Resolution No. 2017-06 as presented, and Councilor Montoya seconded the motion which passed by a unanimous vote.

D. Consideration, discussion, and possible approval of providing compensation to Planning and Zoning Commission members.

Manager Duthie pointed out that nothing in Chapter 5 of the Town Code says compensation is allowed, and nothing says it is not allowed. He has advertised the opening and received no response. Councilors favored compensating P & Z members for each meeting they attend rather than at a flat, monthly rate.

Councilor Montoya made a motion approving compensation to P & Z Commissioners at \$100 per meeting for each meeting called by Town Administration. Councilor Schoppmann seconded the motion, and it carried by a unanimous vote.

9. DISCUSSION ITEMS

A. Discussion of agreement to construct fields and track and other necessary infrastructure for the Sports Complex.

No discussion.

B. Discussion of fiber development projects

Manager Duthie noted that the billing from Team Fishel has been completed.

C. Discussion of Ten X affordable housing project

Nothing new to report.

E. Discussion of Community Wellness meeting issues

Nothing new to report

10. REPORTS

A. Town Manager

i. Update on the Planning and Zoning Commission

In May a meeting was scheduled, but the newspaper did not publish the required public notice so the meeting could not be held. The June meeting was cancelled. The next meeting will be scheduled for September.

ii. Update of Administrative Actions and Issues

Manager Duthie reported that they saw Congressional delegates from all over the country while in Washington, D.C. Many were able to identify with the unfair return of our application by the Forest Service. Senators and Representatives from dozens of states took time to meet about Arizona issues that could impact their states later. The time in D.C. proved to be productive.

B. Council Members

Councilor Chavez attended the lunch meeting with Senator McCain's staff. He is more optimistic about meeting with the Park Superintendent on Gateway Communities. Councilor Chavez is going to the Governor's Conference in Phoenix next week.

Councilor Schoppmann described his experiences in Washington, D. C., and his hopes.

Councilor Montoya asked if there is any plan for advertising the Town Clerk position. Manager Duthie said he plans to review those applications received later in the month.

C. Mayor

Mayor Sanderson continues to experience the challenges of living in a company town and tries to express this to the folks in D.C. His primary focus is getting federal agencies' help. There were folks here from China to learn about Gateway communities.

11. FUTURE AGENDA ITEMS

- Manager Duthie said there will be no August Planning & Zoning meeting.
- The AZ League of Towns & Cities Conference will be August 22-25. Mayor Sanderson added that Wednesday and Thursday hold the meat of the Conference.
- One of Senator McCain's Staff members suggested that Tusayan exhibit at the AZ League of Towns and Cities Showcase, a part of the annual conference.

12. MOTION TO ADJOURN

Councilor Montoyamade a motion to adjourn the meeting at 9:51 p.m. Councilor Schoppmann seconded the motion and it passed by a unanimous vote.


Craig Sanderson, Mayor

8-9-17
Date

ATTEST:


Susan Kerley, Interim Town Clerk

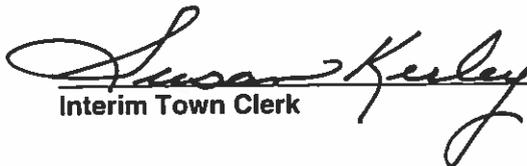
CERTIFICATION

State of Arizona)
) ss.
Coconino County)



I, Susan Kerley, do hereby certify that I am the Interim Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on July 12, 2017. I further certify that the meeting was duly called and held, and that a quorum was present.

DATED this 17th day of July, 2017


Interim Town Clerk