

MINUTES

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431 .03

Wednesday, May 9, 2018 at 6:00pm

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

Pursuant to A.A.S. § 38-431 .02, notice is hereby given to the members of the Tusayan Town Council and to the public that the Tusayan Town council will hold a meeting open to the public on Wednesday, May 9, 2018, at the Tusayan Town Hall Building. If authorized by a majority vote of the Tusayan Town Council, an executive session may be held immediately after the vote and will not be open to the public. The Council may vote to go into executive session pursuant to A.R.S. § 38-431.03. A.3 for legal advice concerning any matter on the agenda, including those items set forth in the consent and regular agenda sections. The Town Council may change, in its discussion, the order in which any agenda items are discussed during the meeting.

Persons with a disability may request a reasonable accommodation by contacting the Town Manager at (928) 638- 9909 as soon as possible.

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you silence it to minimize disruption of today's meeting.

TOWN COUNCIL REGULAR MEETING SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Sanderson called the meeting to order at 6:05 p.m. and led in the pledge of allegiance.

2. MOMENT OF SILENCE

A moment of silence was observed.

3. ROLL CALL *One or two Council Members may attend by telephone*

MAYOR CRAIG SANDERSON

COUNCILOR DAVID CHAVEZ

VICE MAYOR BECKY WIRTH

COUNCILOR AL MONTOYA

COUNCILOR JOHN SCHOPPMANN

Present: Mayor Craig Sanderson; Vice Mayor Becky Wirth; Councilor David Chavez; Councilor Al Montoya

Absent: Councilor John Schoppmann

Staff: Town Manager Eric Duthie; Town Clerk Bruce Northern; Administrative Assistant Zijun

Present: Liang

4. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

Members of the public may address the Council on items not on the printed agenda. The Council may not discuss, consider or act upon any matter raised during public comment. Members of the audience who wish to speak to the Council on an item listed as Public Hearing should complete a Request to Speak Card and turn it into the Town Clerk. Comments will be limited to three minutes per person.

Greg Brush, Fire Department Chief, gave a presentation about a local fire that happened at Valle last week and expressed his appreciation for the help from community partners.

Councilor Al Montoya presented some advice for an efficient Council meeting process. He pointed out that our discussion items were taking up a great deal of time and felt that some of the general discussion could be held at other forums.

5. CEREMONIAL AND/OR INFORMATIONAL MATTERS

A. A Wildfire update by U.S. Forest Service (10 MINS)

Bob Blasi, U.S. Forest Service, spoke about serious fire conditions the town is facing now due to the lack of precipitation this winter. Councilor Montoya pointed out that the tourists in town are not aware about the fire situation and Councilor Chavez mentioned that the smoke from prescribed burning had a serious impact on local business and town residents. Mr. Blasi stated that he understands the difficulty of fire education to tourists and explained that he will have a conversation with his crew to figure out a plan to minimize the smoke effect in town area.

B. Kaibab Learning Center update (10 MINS)

Michelle Paul, Kaibab Learning Center, spoke of updates at the local day care that remains a 10% fee discount for town residents and is planning to host some fundraising events. She also expressed her appreciation to Town Council for their generous financial support.

6. CONSENT AGENDA

Items on the consent agenda are routine in nature and will be acted on with one motion and one vote. Members of the council or staff may ask the mayor to remove any item from the consent agenda to be discussed and acted upon separately.

A. Accounts of Payable Billings

B. Minutes of The Town Council Meeting On April 11, 2018 (Regular Meeting)

Moved by Councilor Al Montoya, seconded by Vice Mayor Becky Wirth

Vote: 4 - 0 Passed - Unanimously

7. ACTION ITEMS

A. Discussion, Possible Ratification and Authorization for Town Manager to Sign Fire Department Assistance Grant of \$6,918.83 - Fire Chief Brush (5 MINS)

Manager Duthie told the Council that this grant, while not having a financial impact on the town budget, will use the town as a pass-through for the funding. Chief Brush explained that this grant would be used to upgrade the FD defibrillator equipment.

Moved by Councilor Al Montoya, seconded by Councilor David Chavez

Vote: 4 - 0 Passed - Unanimously

B. Discussion and Possible Approval of Williams Justice Court Intergovernmental Agreement by and between Coconino County, Arizona and Town of Tusayan for Court Services - TM Duthie (5 MINS)

Manager Duthie spoke to Council and let them know that this was the final IGA worked out between the Town and the County as detailed by Judge Krombeen at the last meeting and incorporating the council's suggestions.

Moved by Vice Mayor Becky Wirth, seconded by Councilor Al Montoya

Vote: 4 - 0 Passed - Unanimously

C. Discussion and Possible Approval of Chamber of Commerce Request for funding Fourth of July Event in the amount of \$17,883.32 - Laura Chastain Chamber of Commerce (10 MINS)

Laura Chastain, Chamber of Commerce, presented a 4th of July celebration plan that will include a laser light show in addition to the traditional events. Council inquired about whether there was a refund in case weather prevented the show, and whether the laser show could be projected onto the wall at the IMAX theater in order to save the costs associated with renting the lifts to hang the screen, which also helps in case the weather is windy on the 4th. There was a suggestion by Bob Petzoldt that the town could borrow one of the lifts from the sanitary district for the screen mounting. After viewing a demo of the show, the council was in favor of the light show but wanted some of the questions answered before approving the costs. Ms. Chastain noted that the vendors were booking rapidly- so time was of the essence. A motion was made to approve the request up to \$20,000 for the barricade and tent rental, and authorized the Manager and VM Wirth to finalize the agreement for the laser show based on the council's questions.

Moved by Mayor Craig Sanderson, seconded by Councilor Al Montoya

Vote: 4 - 0 Passed - Unanimously

D. Discussion and Possible Ratification of Town of Tusayan Request for Qualification for Broadband Planning, Design, and Engineering, Construction.- TM Duthie (5 MINS)

The council engaged in lengthy discussion about whether the speeds requested in the RFQ were feasible and if this was necessary as the original discussion involved free wi-fi. Councilor Chavez expressed his concerns that the RFQ was too invasive as far as the requested information of how many subscribers were needed to break even on the investment, and how the eventual e-rate fiber installation would affect their ability to provide service. Manager Duthie explained that this was necessary in order to allow the businesses to make a sustainable proposal. Council entertained a motion to ratify the RFQ with the provision that proposals with speeds less than those requested in the RFQ would be considered.

Moved by Vice Mayor Becky Wirth, seconded by Councilor Al Montoya

Vote: 4 - 0 Passed - Unanimously

E. Discussion and Possible Ratification of Town of Tusayan Request for Qualification for Ten X Residential Housing Subdivision -TC Northern (5 MINS)

Clerk Northern explained the process of developing the RFQ and how CMAR will allow the contractor to be engaged in the design process and assist the town with managing the 10X project.

Moved by Councilor Al Montoya, seconded by Vice Mayor Becky Wirth

Vote: 4 - 0 Passed - Unanimously

- F. Consideration, discussion, and possible action concerning a response to a citizen complaint regarding the Town's public record maintenance and disclosure policies (the "Citizen Public Records Law Compliance Complaint.")**

The Town Council may decide to go into executive session pursuant to A.R.S. § 38-431.03.A.3 and A.4 for legal advice from, and to consult with, the Town Attorney concerning the public record and maintenance and disclosure policies and possible Town actions in response the Citizen Public Records Law Compliance Complaint. Following the executive session and reconvening in open session, the Town Council may direct staff and the Town Attorney to take action in response to the Citizen Public Records Law Compliance Complaint.

The Council adjourned into Executive Session by a motion from VM Wirth and seconded by Cnclr. Montoya which passed 4-0 at 8:28 PM. A motion to exit EO was made by Cnclr. Montoya and seconded by VM Wirth and passing 4-0 at 8:40 PM. A motion to re-convene the regular council meeting was made by VM Wirth, seconded by Cnclr. Montoya and passing 4-0 at 8:45 PM. Following return Council instructed town staff and Attorney Sims to take the discussed action regarding the public records complaint.

Moved by Vice Mayor Becky Wirth, seconded by Councilor Al Montoya

Vote: 4 - 0 Passed - Unanimously

8. DISCUSSION ITEMS

- A. Discussion of Alternative Expenditure Limitation (Home Rule Referendum) -TC Northern (10 MINS)**

TC Northern discussed the process of renewing the town's Alternative Expenditure Limitation (Home Rule) by referendum on the November ballot. Manager Duthie told the council that failing to pass this will severely curtail the town's ability to spend for big projects like 10X. The council discussed and agreed to hold the required public hearings on June 20th and 27th at 5:30 PM, following the required publication of notices on June 6th and June 13th.

- B. Discussion of Town Elections- TC Northern (10 MINS)**

TC Northern has candidate packages available which need completed by June 1st to be on the August ballot. Also that there were few changes to the rules from the last election, most notable the raising of the required spending threshold for committee formation from \$500 to \$1100.

- C. Discussion of MOU With Sanitary District - TM Duthie (5 MINS)**

TM Duthie detailed the progress so far on relations with the sanitary district- he and the Mayor attended today's San. District Board and felt that there was substantial progress and some plans for the district and the town to work together. Also, the MOU could be developed while the district was finalizing issues with the new water tank. Bob Petzoldt concurred and felt that the relationships were important for the town's progress.

D. Discussion of Founder's Day Event - Councilor Schoppmann (5 MINS)

Due to the absence of Cncir. Schoppmann this discussion was deferred to a future meeting.

E. Discussion of Council Agenda Procedures for Execution Sessions - Councilor Schoppmann (5 MINS)

Although Cncir. Schoppmann was absent the council had a brief discussion on who can call an Executive Session- TM Duthie informed the council that there were some very specific reasons detailed in AZ law that allowed these sessions, and it could be a violation of open meeting laws if the council diverted from these specific rules.

F. Discussion of Land for Sale in Town - Councilor Schoppmann (5 MINS)

Deferred to future meeting.

G. Discussion of Land for Sale in Airport - Councilor Schoppmann (5 MINS)

Deferred to future meeting.

H. Discussion of NACOG 208 Plan - Councilor Schoppmann (5 MINS)

Deferred to future meeting.

I. Discussion of Ten X Affordable Housing Project-TM Duthie (5 MINS)

Clerk Northern discussed the preparation and issuance of the CMAR RFQ for 10X. Responses are due by June 1, and scored the following week.

J. Discussion of Internet Improvement Projects -TM Duthie (5 MINS)

Manager Duthie explained the process of issuing and scoring the broadband RFQ's, and will report to the Council on the progress.

K. Discussion of Community Wellness Meeting Issues - TM Duthie (5 MINS)

TM Duthie reviewed topics from the most recent wellness meeting.

L. Discussion of 2018-19 FY Town Budget Introduction - TM Duthie (10 MINS)

TM Duthie laid out the upcoming budget process.

9. REPORTS

Coconino County)

I, Bruce K. Northern, do hereby certify that I am the Town Clerk of the Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council of the Town of Tusayan held on May 9, 2018. I further certify that the meeting was duly called and held, and that a quorum was present.

**_____
Bruce K. Northern Date**