

MINUTES

**TUSAYAN TOWN COUNCIL REGULAR MEETING
PURSUANT TO A.R.S. § 38-431.02 & §38-431 .03
Wednesday, November 4, 2020 at 3:00 p.m.
TUSAYAN TOWN HALL BUILDING
845 Mustang Drive, Tusayan Arizona**

Pursuant to A.A.S. § 38-431 .02, notice is hereby given to the members of the Tusayan Town Council and to the public that the Tusayan Town Council will hold a meeting open to the public on Wednesday, November 4, 2020, at the Tusayan Town Hall Building. If authorized by a majority vote of the Tusayan Town Council, an executive session may be held immediately after the vote and will not be open to the public. The Council may vote to go into executive session pursuant to A.R.S. § 38-431.03, A.3 for legal advice concerning any matter on the agenda, including those items set forth in the consent and regular agenda sections. The Town Council may change, in its discussion, the order in which any agenda items are discussed during the meeting.

Persons with a disability may request a reasonable accommodation by contacting the Town Manager at (928) 638- 9909 as soon as possible.

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you silence it to minimize disruption of today's meeting.

TOWN COUNCIL REGULAR MEETING SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice Mayor Brady Harris called the meeting into order at 3:04 PM and led the group in the Pledge of Allegiance.

2. MOMENT OF SILENCE

A moment of silence was observed.

3. ROLL CALL *One or two Council Members may attend by telephone*

MAYOR CRAIG SANDERSON

COUNCIL MEMBER ROBB BALDOSKY

VICE MAYOR BRADY HARRIS

COUNCIL MEMBER AL MONTOYA

COUNCIL MEMBER BECKY WIRTH

Mayor Craig Sanderson was present by Zoom. A quorum was declared after roll call. Council Member Al Montoya asked to be excused from meeting due to poor internet connection caused by a hurricane.

Present: Mayor Craig Sanderson; Council Member Becky Wirth; Council Member Robb Baldosky; Vice Mayor Brady Harris

Absent: Council Member Al Montoya

Staff Present: Town Manager Charlie Hendrix; Interim Town Clerk Marla Wortmann;

Attendees: Aaron Bonck, TVI Investments Presentation

4. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

Members of the public may address the Council on items not on the printed agenda. The Council may not discuss, consider or act upon any matter raised during public comment. Members of the audience who wish to speak to the Council on an item listed as Public Hearing should complete a Request to Speak Card and turn it into the Town Clerk. Comments will be limited to three minutes per person.

Greg Brush addressed the council about personnel matters.

5. CEREMONIAL AND/OR INFORMATIONAL MATTERS

A. Risk Pool and asset management, Presentation by Aaron Bonck, TVI Investments. (10min)

This item was tabled until after Executive Session.

After Executive Session, Aaron Bonck reviewed a presentation on the investments (Investment Portfolio attached to Agenda). He first reviewed the current investments owned by the town. Bonck reviewed LGIP - Pool 5 and LGIP Pool 500 to compare and contrast different investments. The presentation showed the yields for the past year. These investments are sensitive to the interest rates. The CD portfolio the town has invested in, have a set maturity date as to when you will get your money back.

Council Memeber Wirth questioned what fees are based on. Bonck explained there are no ongoing fees. The company is a broker for the Town. The fee amount is a set amount which is calculated by the banks they are purchased from and figured into the purchase price of the CD's at the time the CD is purchased by the town.

Mayor Sanderson discussed importance of maximizing interest while minimizing the risks. Bonck discussed some different investment options when the time comes for reinvesting. Based on CD's coming due, these will need to be discussed at the beginning of the year.

B. Domestic Violence Awareness Month, Presentation by Bethany Larson, Victim Advocate - Victim Witness Services (10 min)

No Report

C. Monthly Law Enforcement Report, Presentation by Coconino Sheriff's Department (10 min)

Deputy Sheriff, Brian Tozer from Coconino Sheriff's Department reviewed the statistical information. Testing for a replacement tomorrow and Friday. The replacement will be introduced to council and will continue working with him for training. The goal is to continue to provide excellent service to the town of Tusayan. Bike race is coming up this weekend. The report was provided at the last minute for the meeting. In reviewing the report, there is nothing out of the ordinary, continue to have speeders coming into town, minor accidents, disturbing the peace, etc. The Deputy Sheriff reiterated that he will make sure his replacement understands that if anything happens they need to communicate with the Town Manager

6. **CONSENT AGENDA**

Items on the consent agenda are routine in nature and will be acted on with one motion and one vote. Members of the council or staff may ask the mayor to remove any item from the consent agenda to be discussed and acted upon separately.

Moved by Council Member Becky Wirth, seconded by Council Member Robb Baldosky Motion to Approve the Consent Agenda. Vote:4-0 Passed Unanimously

A. Billings of Payable Accounts. (October 1-31, 2020)

B. Billing of Electronic and Automatic Payable Accounts (October 15-31). (Pre authorize December 1-15, 2020)

C. Minutes of Council meeting held on October 14, 2020.

7. **ACTION ITEMS**

A. Consideration, discussion, and possible action regarding Schedule for 2021 Council Meetings. (10 Min)

Moved by Council Member Robb Baldosky, seconded by Council Member Becky Wirth Motion to Approve Resolution 2020-17 Setting the 2021 Meeting Schedule. Vote: 4-0 Passed Unanimously

B. Consideration, discussion, and possible action regarding Resolution Regarding Evacuation orders and communication sharing with local law enforcement. (5 min)

Town Manager Charlie Hendrix discussed jurisdiction in regard to evacuations. In the state of Arizona the sheriff has the authority for evacuation orders. In Coconino County, the sheriff has delegated this authority to local municipalities. They are asking the town to declare who is the contact person for the town, who can declare an evacuation. Bill Sims, the former town attorney advised the contact has to be the mayor. In some town, they designate the town manager. They also want some clarification for lesser emergencies, so they can get information out to the public. In those cases, the town manager has requested to be the PIO. The resolution has a provision in the event they are unable to get in touch with the mayor, the authority reverts to the sheriff.

Moved by Councilor Robb Baldosky, seconded by Councilor Becky Wirth Motion to Approve Resolution 2020-18 Regarding Evacuation Orders and communication to local officers. Vote: 4-0 Passed Unanimously

- C. Consideration, discussion, and possible action regarding New Town Depository or New Bank Account. (10 Min)

Town Manager Charlie Hendrix reported the town has recently had a problem with security with the town bank account. Discussion was held on opening a new bank account or to move to a new bank. Council Member Becky Wirth felt opening a new bank account with Chase would be more logical with other banks being an hour to an hour and a half away and the requirement of two members to sign on the account.

Moved by Council Member Becky Wirth, seconded by Council Member Robb Baldosky Motion to Direct Staff to initiate a new bank account with Chase Bank in Grand Canyon Village with the understanding the Council will be the only signers on the account and two signatures are required to every transaction. Vote: 4-0 Passed Unanimously

- D. Consideration, discussion, and possible action regarding updating of Computer Hardware to be compatible with the new accounting system. (20 Min)

Town Manager Charlie Hendrix reported new computers and equipment are being ordered to support the new software system being purchased. The purchase will be reflected on next month's invoices. The council would decide what to do with the old equipment at a later meeting.

- E. Consideration, discussion, and possible action regarding possible RFQ for holiday lighting and decorating projects. (10 Min)

Town Manager Charlie Hendrix advised the RFQ for Holiday Lighting and Decorating has already gone out. We have been advised by the attorneys that we won't be able to do any decorating on private properties due to the gift clause. The decorations will only be on town managed properties. The proposal in the RFQ are just the basics, and we are waiting to hear back the proposals to review them to make sure within the laws. We are encouraging people to come up with creative ideas and if the proposals meet the qualification they will be approved. Set back were discussed for possible areas for decorating along sidewalks, ect. Mayor Craig Sanderson said he would like to see a webcam installed on the Southside, Airport side of the round-about that looks downtown. This area would give great shots to show the round-about and into town. Hendrix reported after researching the Town Code she found holiday lights can be up from November 11th to February 8th and also 2 weeks before or after a national holiday. Right now the permits are scheduled through February 1st.

- F. Consideration, discussion, and possible action regarding possible RFQ(s) for town maintenance, landscaping, and/or snow removal services. (5 Min)

Town Manager Charlie Hendrix reported the RFQ's have gone out and had only one successful bidder. That bidder is a member of the Council, Robb Baldowsky. Both the auditor and attorney have signed off on approval. This service is only to be used if staff cannot fill the function. This would be to fill in for the maintenance person if they were out sick or other reasons to assist with work needing to be done with maintenance, landscaping and/or snow removal services. The maintenance person would supervise the work being done.

8. EXECUTIVE SESSION

If authorized by a majority vote of the Town Council, an executive session may be held immediately after the vote and will not be open to the public. The Town Council may vote to go into executive session.

Consensus of the council to move the Executive Session up on the agenda to before the first item on the consent agenda.

Moved by Council Member Becky Wirth, seconded by Council Member Robb Baldosky Motion to enter Executive Session at 3:20 PM. Vote: 4-0 Passed Unanimously

Council resumed public meeting at 4:39 PM

- A. Pursuant to A.R.S. § 38-431.03 A.1. and A.3. discussion of Town Manager performance and personnel management.

9. REPORTS

- A. Town Manager

