

MINUTES

TUSAYAN TOWN COUNCIL REGULAR MEETING MINUTES

PURSUANT TO A.R.S. § 38-431.02 & §38-431 .03

Wednesday, May 12, 2021 at 3:00 p.m.

TUSAYAN TOWN HALL BUILDING
845 Mustang Drive, Tusayan Arizona

Pursuant to A.R.S. § 38-431 .02, notice is hereby given to the members of the Tusayan Town Council and to the public that the Tusayan Town Council will hold a meeting open to the public on Wednesday, May 12, 2021, at the Tusayan Town Hall Building. If authorized by a majority vote of the Tusayan Town Council, an executive session may be held immediately after the vote and will not be open to the public. The Council may vote to go into executive session pursuant to A.R.S. § 38-431.03. A.3 for legal advice concerning any matter on the agenda, including those items set forth in the consent and regular agenda sections. The Town Council may change, in its discussion, the order in which any agenda items are discussed during the meeting.

Persons with a disability may request a reasonable accommodation by contacting the Town Manager at (928) 638-9909 as soon as possible.

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound devices, we ask that you silence it to minimize disruption of today's meeting.

TOWN COUNCIL REGULAR MEETING SUMMARIZED MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Clarinda Vail called the meeting to order at 3:00 PM and led the group in the Pledge of Allegiance.

2. ROLL CALL *One or two Council Members may attend by telephone*

All Council Members were present, and a quorum was declared.

MAYOR CLARINDA VAIL

VICE MAYOR BRADY HARRIS

COUNCILMEMBER ROBB BALDOSKY

COUNCILMEMBER BECKY WIRTH

COUNCILMEMBER GREG BRUSH

Present: Mayor Clarinda Vail; Councilmember Becky Wirth; Councilmember Greg Brush; Councilmember Robb Baldosky; Vice Mayor Brady Harris

Staff Present: Town Manager Charlie Hendrix; Town Clerk Dalia Lopez, Interim Clerk Marla Wortmann

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

Members of the public may address the Council on items not on the printed agenda. The Council may not discuss, consider or act upon any matter raised during public comment. Members of the audience who wish to speak to the Council on an Item listed as Public Hearing should complete a Request to Speak Card and turn it into the Town Clerk. Comments will be limited to three minutes per person.

No comment from the public.

4. CEREMONIAL AND/OR INFORMATIONAL MATTERS

A. Presentation Fire Mitigation Plan from APS, Neil Traver. (10 min)

Neil Traver reported in person. The written copy of the report was provided to council prior to this meeting and is available on the Town's webpage should the public wish to view the presentation. The Fire Mitigation Plan enables APS to work closely with customers, communities, and local fire authorities to ensure a cohesive strategy to mitigate the risk of wildfire. The plan includes (1.) an integrated vegetation management program where APS conducts annual inspections of transmission and distribution lines for safe vegetation clearance and proper tree pruning to create a safe area for equipment to operate. (2.) A Defensible Space Around Poles Program which creates a defensible 10-foot radius around poles of electrical equipment to prevent wildfire ignitions. (3.) Line inspections and public safety patrols used on foot, drones, and vehicles that cover nearly 4,500 miles of overhead lines. The work requires corrective work on each pole and completes maintenance in advance of elevated fire conditions every year. (4.) An operational protocol that continues last year's program as a mitigation measure during outages. It is recognized that the outages are prolonged due to the additional time spent inspecting the lines. The priority is the safety of the customers and the community. (5.) Customer communication, where APS reaches out to customers in areas of high fire risk through an email or a postcard to share safety and Firewise tips. The program also includes additional notice to areas that would expect longer than normal outages. Mayor Clarinda Vail thanks Neil Traver for his presentation.

B. Presentation - Monthly Law Enforcement Report Lieutenant Jason Lurkins, Coconino County Sheriff's Office. (10 min)

Mayor Clarinda Vail tabled item 4B as Lieutenant Jason Lurkins is not available for the presentation.

5. CONSENT AGENDA

Items on the consent agenda are routine in nature and will be acted on with one motion and one vote. Members of the council or staff may ask the mayor to remove any item from the consent agenda to be discussed and acted upon separately.

Town Manager Charlie Hendrix noted that Mr. Shearer requested that item 5B be made contingent on the approval of the workgroup.

Moved by Council member Becky Wirth, seconded by Mayor Clarinda Vail. Motion to remove item 5F from the consent agenda. Vote: 5-0 passed unanimously.

Discussion was held on 5F, authorization for town designee to add Quail Construction LLC as an ACH vendor. Council Member Becky Wirth asked for clarification as to why they need to be added as an Automated Clearing House Vendor as they will not be a long-term vendor. Town Manager, Charlie Hendrix replied to the question that Quail Construction requires that the town go through a credit process as a guarantee that they will be paid for their services.

Council member Becky Wirth amended her motion as follows- Moved by Mayor Clarinda Vail, seconded by Vice Mayor Brady Harris. Motion to approve the Consent Agenda in its entirety. Vote:5-0 Passed unanimously.

- A. Billings of payable accounts (April 1-30 - Bills Payable in May 2021)
- B. Billings of Electronic and Automatic Payable Accounts (April 1 to April 30, 2021). Pre-authorization (May 1 - May 31, 2021 and June 1 - June 30, 2021)
- C. Minutes of Council Meeting held on April 14, 2021.
- D. Appointment of Town Manager as Chief Fiscal Officer (CFO) for Fiscal year ending in June 30, 2022.
- E. Appointment of Pete Shearer as Community Garden Liaison for the Community Garden at the Sport Complex.
- F. Authorization for town designee to add Quail Construction LLC as an ACH (Automated Clearing House) vendor.

6. ACTION ITEMS

- A. Consideration, discussion, and possible action regarding Tusayan Rain and Flow Gauges, Rick Schuller and Edward Schenk. (10 min)

Rick Schuller and Edward Schenk were present via Zoom to give a presentation regarding the Tusayan Rain and Flow Gauge program. Rick Schuller gave a brief update and background of the full scoping exercise done previously. Now that the scoping exercise has been completed, Mr. Schuller presented a more appropriate program that will bring more than \$100,000 in savings from earlier cost estimates.

Rick Schuller presented the background regarding the Tusayan watershed. It has been studied for over twenty years and has a predicted flow rate of 1200 to 10,000 cfs (cubic feet per second). As there are no known gauges within the Tusayan watershed, hydraulic models in Tusayan require real-world calibration to be effective (comment from Charlie). The purpose of gauging helps calibrate hydrologic models and adjusts the model predictions better to represent site-specific conditions. As a result of climate change, post fire runoff, and changes in landscape, pre-emptive monitoring of flood conditions could provide the town with valuable data in the future. FEMA Flood Insurance Studies (FIS) assist in floodplain management and is the best hydrologic equipment for predictive flood flows. Using the ALERT 2 telemetry network will bring in real-time data access for public safety which includes camera fees and periodic data updates.

Mr. Schuller presented the maintenance and installation cost and provided a table of the first-year costs and second year maintenance costs. The summary costs show that the updated program installation costs would be lower than previously projected due to the scoping exercise implemented last year and estimated the installation cost to about \$248,000. Mayor Vail thanked Rick and Ed for their report and asks the public if they have any questions.

Mayor Vail asks the public for any comments or questions.

No comment from the public.

Councilmembers questioned Ed and Rick regarding their experience, collaborating with the airport for real time data, and the updated budget costs. Rick Schuller stated he has not been responsible for operating and maintaining a full network system, only minor gauging which is why they brought in Ed to the project. Ed has experience working on a large system and is currently working on networks in Flagstaff. Rick stated that they reached out to the airport manager at the beginning of the scoping project and were able to gather data there and compared previous data shared by the airport. Rick added that the airport is important because it is a microcosm of the whole watershed and can easily monitor rain runoff there. Town Manager Charlie Hendrix asked what data Rick received thus far from the scoping project. Rick responded that the efforts made previously were to bring in Ed to the project and begin the process of choosing the right type of equipment and get pricing. Town Manager Charlie Hendrix mentioned to council that they have an expense report in front of them which details the amount spent on the project so far. Town Manager Hendrix advised council that interim engineer, Jack Moody, is online as well to answer any questions. Town Manager Hendrix then addressed Rick and asked what the value of this project and what the timeframe would be to complete the project, should council decide to move forward. Rick stated that it is important to have an accurate flow rate which is based on a good model and the current model now is predominately uncalibrated. Having real time data would provide accurate gauging of the flow rate that would benefit the town. Rick advised that the amount of time to accumulate real time data could take up to ten years to fully understand the trends of the flow rate through the watersheds.

Jack Moody agreed with Rick's assessment. He continued by adding that having a flow rate through the town would be beneficial in the long run as the real time data would continuously update the gauging network for a more accurate floodplain map in the future.

Town Manager Hendrix mentioned to Council that if they want to expend the funds for the project, they would need to "take action", however she advised to wait until the next budget year to start the project. Councilmember Baldosky noted that the scoping process was completed eight months ago and his concern is that the longer the proposal is being held for consideration, the purchasing of equipment will be delayed which, in turn, will delay the accumulation of real time data. Town Manager noted that although certain expenses were approved last year, she was given explicit instruction that this proposal was to be brought back to be approved by council for any major expenses such as, engineering expenses. Town Manager Hendrix reminded council that there are many accounting, software, coding, and budget changes that are currently being made, including recent requests for spending that equal the amount of sales tax revenue anticipated for next year and notes that it will be difficult to commit to other approved projects. Councilmembers discuss the importance of the project. Town Manager advised that for the town budget's sake, it would be best to make a motion to approve the project starting on July 1st, 2021.

Moved by Council member Becky Wirth, Seconded by Mayor Clarinda Vail. Motion to table the possible action regarding Tusayan Rain and Flow Gauges. Vote: 4-1 opposed by Councilmember Robb Baldosky.

Councilmember Robb Baldosky requested that action item O be moved to up in the sequence.

Moved by Mayor Clarinda Vail and Seconded by Councilmember Becky Wirth. Motion to move agenda item O to be heard after 6A. Vote:5-0 Passed unanimously.

O. Consideration, discussion, and possible action regarding Intergovernmental Agreement (IGA) with the Tusayan Sanitary District. (10 min)

Councilmember Robb Baldosky reported on the meeting with the Tusayan Sanitary District regarding the Intergovernmental Agreement (IGA). Councilmember Baldosky stated that the current draft agreement is still in the works and has asked the Sanitary District and its counsel to provide some initial language to the IGA in hopes of moving the process forward. Councilmember Baldosky mentioned that the Sanitary District unanimously approved to move forward with Woodson's proposal to have the flood protection (Clovar Lovar) process started and continue to participate with hopes of having the town pay for half of the project.

Member from the Sanitary District shares his comments relating to the IGA and the budget approval. Councilmember Robb Baldosky claimed that the current budget has approved \$90,000 for the flood protection for the current year.

Mayor Clarinda Vail advised the public that the two-line items relating to fire and sanitary district will continue to stay on the agenda as budget drafts are in progress and until a final draft is presented to Council. Councilmember Becky Wirth adds that when the budget for the flood protection was approved, it was then advised by legal counsel that the funds cannot be expended until the IGA is finalized. Councilmember Robb Baldosky claimed that this project could cost about \$7 million dollars and the importance of a grant approval.

A member from the sanitary district shared his final comments. Additional comments and opinions were shared by members of the public.

Mayor asked if there were any other questions by the public.

Pete Sherer a member of the public spoke. Comments inaudible.

No further comment from the public

Councilmember Robb Baldosky wondered whether town staff could research grants for the IGA, Councilmember Becky Wirth noted that the town staff has enough responsibilities and tasks at the moment and that it would be the Sanitary District's responsibility to research any grants they would need for their projects.

Moved by Mayor Clarinda Vail, seconded by Vice Mayor Brady Harris. Motion to hear item M after item O. Vote: 5-0 passed unanimously.

Councilmember Robb Baldosky leaves the meeting at 4:14 PM.

M. Consideration, discussion, and possible action regarding Sports Complex Master Plan: Community Garden, Ramada/Outdoor Classroom project designee, project schedule and other related projects. (15 min)

Town Manager, Charlie Hendrix introduced special guests for the project including Mike Loven with Loven Construction who is the CMAR on the project and Josh Orth with Norris Design who is the lead designer.

Before turning this over to Mr. Loven, the Town Manger Hendrix referred to the Town Manager's report to an italicized part under 6M. This part of the report is a cut and paste of questions from members of the design team which were sent to the Town Manager to be discussed.

Presentation by Josh Orth, Norris Design (by Zoom). After presentation, Mike Loven discussed items which will need Council guidance moving forward. Any additional

items beyond the original plan will be at an added cost. Some things discussed included getting things ready for the Master Plan, such as a larger parking lot. Each change will increase the overall cost. Heaters and lighting were discussed for possible changes to the electrical. Major electric upgrades for future expansion such as ballparks would be a substantial increase. The sliding panels were discussed as having been presented to the school in the planning stages, which if they are to not be included would require the school board review and approval. Vice Mayor Brady Harris discussed how this was presented to the school as an outdoor classroom and not just a Ramada. This is the reason for the pull-down screens/projectors, so the space can be utilized for several uses. There will be a need for outlets for the projectors. Vice Mayor Harris felt they should lean toward the concept plans given to the school for the learning center. The Master Plan is important but doesn't help with the short term goal of getting the Ramada completed. We don't need to design for future electrical needs now but will need electrical for the projectors/slides. The more things added on to the project will prolong how long before it is done. Some of the other things like rainwater collection can be added later.

Landscape: Should trees remain as shown on the plan? Save and keep any landscaping that works into the design. Town Manger added the town maintenance would like the design team to be given the direction to keep in mind that species that are not natural to the area tend to take more care and die easier, so should be avoided.

Public Comments:

Bob Petzoldt: Is there a list? I have worked on projects over the years and have found if you don't add an item now, it becomes more expensive in the future. You won't regret it. You should upside the electrical because there always seems to be a need for more and make sure plenty of outlets for vendors. May not need heaters, but will need electric to run fans. Also always need more parking. If the weather is bad, you won't be able to park on the field.

Pete Shearer: I agree with Bob. You want more outlets so you don't have extension cord strung everywhere. Utility easement is listed as 80 ft and should be 50 ft (see page 4 of the slides). This will give more useable space for things like the playground and community garden. Bob will email a copy of the letter from the Forest Service to the Town Manager about this.

Andrew : Contractor needs to know exactly what he is getting into. He has run into an issue with rock where he had to raise a basketball court.

Mayor Vail closed public comment.

Mike Loven added he was getting the sense that the scope was for a Ramada area and 20 ft. around originally. It seems to be going from a simple Ramada to a multi-functional building with screens for the classroom setting. This feel rushed with all the questions involved and advised to take a step back and design what the functionality

of the building is wanted to do. Then you will have a designed scope of work to move forward with. Everyone is in a hurry to get things done to save costs, but it is less expensive to get the design correct to avoid the extra costs with change orders. Then you will have a building that meets your needs. Need to take a step back and figure out how you want this building to perform and design accordingly. Discussion continued on the retractable screen being part of the original design.

Josh Orth discussed the differences between a Ramada and a building. He advised to take a step back and review the outdoor classroom criteria, especially for the screens due to the increase to the cost.

Town Manager expressed concern with items that were to be included from the start and suggested meeting to discuss more. In the interest of moving things forward -if the council decides to go back to some of the original design; would this speed up the process? Mike Loven advised they can adjust the schedule to reflect the pause while figuring this out, and then move forward.

Town Manager Hendrix pointed out that the main question is do we want to go back to the origins of the project and pick up the schedule or do we want to revisit this and possibly widen the scope, rethink the project and start over, then the project would not be built this year. Costs and school board approval was discussed.

Vice Mayor Harris added this is the first phase of a multi-phase project. The next step after this will be the master plan. All the additions that were brought up are things that could have been added earlier, but were never brought up during the planning stages. We need to move forward and can add some of the items at a later time. We need to remember what the purpose of this is for.

Town Manager Hendrix discussed the options for the Council moving forward and asked for clarification on the electrical. There is sufficient electrical for the building outlet and most likely AB for the sound, but it will not light a ball fields or electric heaters.

Mayor Vail expressed they would like more electrical and would want a water supply. Mayor Vail advised the council should go back to the original design with the addition of more electrical and a water supply and give directions to the Town Manager to work with Norris Design and Loven Construction to get those things accomplished. Council members expressed their consensus with Mayor Vail.

Town Manager asked the council to clarify the side screens (retractable screens, 3 standing screens, or no screens at all). Council discussed the screen options and licensing requirements. It was suggested to have the electric and water put in and could upsize it in the future. The Town Manager can work with the designer on the screen options.

Mayor Vail gave additional clarity to her direction to everyone that Town Manager Hendrix is to work with Norris Design and Loven Construction moving forward with the specific item changes on the Ramada. The direction to Norris Design and Loven Construction will be coming from the Town Manger instead of Council Member Baldosky with regard to the Ramada. Mayor Vail expressed appreciation for the tremendous amount work Council Member Baldosky has done on this project.

Mayor Vail continued the meeting and moved forward with item 6B.

B. Consideration, discussion, and possible action regarding update for July 4th Celebration and Drone Light Show. (10 min)

Town manager Charlie Hendrix showed a video requested by council at the last meeting. Town Manager introduced Graham Hill who reported on the preliminary design plan, background of the performance design and the work implemented to ensure the safety of the public in relation to the distance and take off/landing site of the drones for the Fourth of July event.

Discussions continued relating to air space safety, square footage of the show, and take off/landing materials needed for a safe take off/landing. Graham reiterated the importance of ensuring that the drones cannot fly over any spectators. Graham also commented that a story board will be presented prior to the show where councilmembers and the public could comment on to ensure there is no offensive imagery. Town manager added that council had approved down payment for the show.

Mayor Vail asks the public for any comment or questions.

No comment from the public

No action needed. Mayor Vail thanked Graham for his time.

C. Consideration, discussion, and possible action regarding update for July 3rd Celebration and Art Collaborative event. (5 min)

Town Manager Hendrix introduced Lo Fisby who is working as a volunteer on helping plan an art collaborative event with Councilmember Becky Wirth. The art collaborative event would be a small art set up at the Chamber of Commerce event on July fourth. The purpose for the collaborative event is to advertise a larger event that could happen in August.

Mayor Clarinda Vail reminds Lo Fisby the importance of acquiring temporary use permit (TUP) and events insurance as a preliminary action. Vice Mayor Harris adds to keep in mind early August as a date for the event as Navajo Nation has different events going on in August as well.

Mayor Vail asks the public for any comment or questions.

No comment from the public.

D. Consideration, discussion, and possible action regarding possible joint letter response Stilo and Town of Tusayan Kaibab National Forest Special Use Authorization Permit. (5 min)

Town Manager Hendrix reported that the last couple of meetings Stilo brought forward a draft letter that they would like the Town to sign and the two parties to present cooperatively to the forest service. Town Manager Hendrix asked council their comments on the content of the letter and any feedback they may have. Town Manager Hendrix advised council that they can preserve discussion of the contents of the letter in executive session.

Mayor Vail's concern with the drafted letter was that it ignored town zoning ordinances 1102-05 and 1102-06 for Kotzin and Ten X rezoning and missed town stipulations/requirements in what Kaibab National Forest is supposed to do. Mayor Vail directed Town Manager Hendrix to meet with the town attorney and possibly the town engineer to develop a proper response which puts Kaibab National Forest on notice of the things they should be doing stated in the notice within the timeframe stated in the town ordinances.

Mayor Vail asks the public for any comment or questions.

No comment from the public.

E. Consideration, discussion, and possible action regarding Resolution 2021-4 regarding requests for last minute agenda items. (5 min)

Town Manager Hendrix requested that resolution 2021-4 regarding last minute agenda items be passed. Town Manager Hendrix stated that the resolution would require that all agenda item requests be given 72 hours before a scheduled meeting and any meeting requests to the agenda will be denied thereafter, unless for good cause.

Mayor Vail asks the public for any comments or questions.

No comment from the public.

Moved by Vice Mayor Brady Harris, seconded by Councilmember Greg Brush. Motion to approve resolution 2021-4 regarding last minute agenda items. Vote 4-0 passed unanimously.

F. Consideration, discussion, and possible action regarding Resolution 2021-5 regarding Town of Tusayan Business Licenses. (5 min)

Town Manager Hendrix moves for a motion to authorize the Town Manager or designee to automatically extend business licenses and waive associated fees for six months pending Council adoption of an updated business license fee. In order to comply with all areas of the law, the town should provide business owners the opportunity to wait to pay fees until the council memorializes a new fee schedule. Once in effect, business owners would be given the opportunity to pay the \$10 renewal now (June of 2021) or by December of 2021. Either way the next license will expire in June of 2022.

Mayor Vail asks the public for any comments or questions.

No comment from the public.

Moved by Mayor Clarinda Vail, second by Councilmember Becky Wirth. Motion to move to authorize the Town Manager or designee to automatically extend business licenses and waive associated fees for six months pending Council adoption of an updated business license fee. Vote 4-0 passed unanimously.

G. Consideration, discussion, and possible action regarding approval of the extension/renewal of the Proclamation regarding outdoor seating to prevent the spread of COVID-19 and the Proclamation regarding the wearing of facial protection within the Town in response to the COVID-19 emergency. (5 min)

Mayor Clarinda Vail reported that the action expired at the end of April 2021 and believed it would be best to encourage the public and businesses to continue the mask requirements until October 31, 2021, but it is ultimately up to the businesses to enforce. Town Manager Hendrix advised that the mask notices were sent via mail advising businesses that the mask action expired on April 30, 2021.

Councilmember Brush advised council that he has to leave the meeting. Vice Mayor Harris asked if he had any questions or comments relating to the line item or any line item in the agenda. Councilmember Brush stated he did not.

Councilmember Greg Brush left meeting at 5:48 pm. Council still had a quorum remaining.

Mayor Vail asks the public for any comments or questions.

No comment from the public

Mayor Clarinda Vail will sign a proclamation for the extension/renewal regarding outdoor seating to prevent the spread of COVID-19 until October 31, 2021.

Mayor Clarinda Vail will sign a proclamation regarding the wearing of facial protection within the Town in response to the COVID-19 emergency, but it is at the businesses discretion whether to enforce.

H. Consideration, discussion, and possible action regarding initial proposed budget for council review. (10 min)

Town Manager Hendrix requested that the working budget be discussed during the next workshop meeting on May 26, 2021. She instead presented the revenue projections that she worked on with revenue specialist, Bernie Weigandt. Town Manager Hendrix mentioned that Bernie will be present for the upcoming workshop meeting to further explain the intricacies of the proposed budget. Town Manager Hendrix explained that the town benefited from domestic travel last year, but it is uncertain what could happen as the state cuts unemployment benefits. As shown in the projection report, which is also available for the public's viewing through the Town website, revenue is down throughout the state. Councilmember Becky Wirth commented that although people will continue to visit the Grand Canyon, without international travel, businesses other than restaurants and hotels, will not see any foot traffic. Mayor Vail commented that President (Biden) spoke to the public about a revenue proposal for towns. Town Manager Hendrix mentioned that she recently received a notice from the treasury and a disbursement to the town could arrive soon. Town Manager Hendrix advised council that they are free to implement or propose any changes to the town budget should they wish to.

Mayor Vail asks the public for any comments or questions.

No comment from the public

I. Consideration, discussion, and possible action regarding chart of accounts in ClerkBooks accounting program. (5 min)

Town Manager Hendrix requested Mayor Vail's approval regarding the initial chart of accounts and the changes implemented by Town Manager Hendrix. Town Manager Hendrix advised that there will be additional changes and significant revisions for review.

Mayor Vail asks the public for any comments or questions.

No comment from the public

Moved by Mayor Clarinda Vail, Seconded by Councilmember Becky Wirth, approval of the initial chart of accounts as presented by staff. Vote 3-0 passed unanimously.

Moved by Mayor Clarinda Vail, Seconded by Councilmember Becky Wirth, approval of chart of accounts as presented at the May 12, 2021 meeting. Vote 3-0 passed unanimously.

Town Manager Hendrix requested that action items I, J & K to be consolidated.

J. Consideration, discussion, and possible action regarding beginning fund balances in the ClerkBooks accounting program. (5 min)

K. Consideration, discussion, and possible action regarding coding changes in the ClerkBooks accounting program. (5 min)

L. Consideration, discussion, and possible action regarding staff recommendation for new engineering department and staff positions. (5 min)

Town Manager Charlie Hendrix reported that work is still in progress and that there is a meeting set for Thursday May 13, 2021 with the community planning and development of Coconino County. It was directed by council, at the last workshop meeting, to meet with planning and development regarding a contract. Town Manager Hendrix advised council if they would like to direct any instructions as to how the meeting should go, they may do so. Town Manager Hendrix added that Jack Moody has been interviewing current engineering candidates and will be providing a report to council with answers to questions given by council.

Mayor Vail asks the public for any comments or questions.

No comment from the public.

No action taken

N. Consideration, discussion, and possible action regarding Intergovernmental Agreement (IGA) with the Tusayan Fire District. (10 min)

Mayor Clarinda Vail provided an update on the meeting she and Vice Mayor Brady Harris had with the Tusayan Fire District relating to an IGA draft and stated that the draft is still in progress and hopes to have something finalized in the future. Mayor Vail adds that, similar to the IGA for the Sanitary District, she would like this item to stay on the agenda until an agreement is finalized.

Mayor Vail asks the public for any comments or questions.

No comment from the public

No action taken.

7. EXECUTIVE SESSION

If authorized by a majority vote of the Town Council, an executive session may be held immediately after the vote and will not be open to the public. The Town Council may vote to go into executive session.

Moved by Mayor Clarinda Vail, seconded by Vice Mayor Brady Harris, motion to go into Executive Session to discuss a variety of items including 7A, 7B, 7C, and 7D at 6:23 pm. Vote: 3-0 passed unanimously.

- A. Pursuant to A.R.S. § 38-431.03 A.3. discussion regarding possible joint letter response Stilo and Town of Tusayan Kaibab National Forest Special Use Authorization Permit. (10 min)
- B. Pursuant to A.R.S. § 38-431.03 A.3. and A.4. discussion regarding Intergovernmental Agreement (IGA) with the Tusayan Fire District. (20 min)
- C. Pursuant to A.R.S. § 38-431.03 A.3. and A.4. discussion regarding Intergovernmental Agreement (IGA) with the Tusayan Sanitary District. (20 min)
- D. Pursuant to A.R.S. § 38-431.03 A.3. and A.4. discussion regarding legal update and advice regarding Coconino County Flood Control District v. Town of Tusayan, Coconino County Sup. Ct. Case No. CV-201800616. (20 min)

8. REPORTS

A. Town Manager

a. Town Manager Report

- 1. Town Financial Report**
- 2. 2021 Meeting Schedule**
- 3. Annual Town Calendar**
- 4. Annual Budget Calendar**
- 5. Strategic Planning Updates**

b. Organization reports

B. Council Members

C. Mayor

9. FUTURE AGENDA ITEMS

10. MOTION TO ADJOURN

