

## WRITE-IN CANDIDATE CHECKLIST

- A. As a candidate, you must file a Statement of Organization to form a Candidate Committee within ten days of meeting the committee criteria. (For additional requirements and restrictions refer to A.R.S. § 16-905.)
- B. You may not file as a write-in candidate pursuant to A.R.S. § 16-312(F) if any of the following applies:
1. As a candidate in the PRIMARY election:
    - a. You filed a nomination petition for the current primary election for the office sought and failed to provide a sufficient number of valid petition signatures as prescribed by A.R.S. § 16-322;
    - b. You withdrew from the primary election after a challenge was filed; or
    - c. You were removed from or otherwise determined by court order to be ineligible for the primary election ballot.
  2. As a candidate in the GENERAL/RUNOFF election:
    - a. You ran in the immediately preceding primary election and failed to be nominated to the office sought in the current election;
    - b. You filed a nomination petition for the immediately preceding primary election for the office sought (or other than by primary for the office sought) and failed to provide a sufficient number of valid petition signatures as prescribed by A.R.S. § 16-322 or A.R.S. § 16-341.
- C. The Primary/General election will be held on \_\_\_\_\_, \_\_\_\_\_. Pursuant to A.R.S. § 16-311, the following properly executed forms must be submitted to the city/town clerk for the official filing of your candidacy not later than 5:00 p.m. on the 40<sup>th</sup> day before the election (no later than \_\_\_\_\_, \_\_\_\_\_):
1. The Nomination Paper, Declaration of Qualification, and a Campaign Finance Statement included in the Declaration that states you have no final, outstanding judgments against you of more than an aggregate of \$1,000 due to your failure to comply with or enforcement of Title 16, Chapter 6, Arizona Revised Statutes (signed under penalty of perjury).
  2. The Financial Disclosure Statement (prescribed by the Secretary of State).
- D. **Note:** In order to be issued a certificate of nomination or election, A.R.S. §§ 9-821.01 and 16-645 require a write-in candidate to receive a number of votes equivalent to or at least the same number of signatures required by A.R.S. § 16-322 for nominating petitions for the same office.

If you have questions, please feel free to call me.

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Name of Clerk, City/Town

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Phone Number