



MINUTES¹

**TUSAYAN TOWN COUNCIL REGULAR MEETING
PURSUANT TO A.R.S. § 38-431.02 & §38-431 .03
Wednesday, February 9, 2022 at 3:00 p.m.
TUSAYAN TOWN HALL BUILDING
845 Mustang Drive, Tusayan Arizona**

Pursuant to A.R.S. § 38-431 .02, notice is hereby given to the members of the Tusayan Town Council and to the public that the Tusayan Town Council will hold a meeting open to the public on Wednesday, February 9, 2022, at the Tusayan Town Hall Building. If authorized by a majority vote of the Tusayan Town Council, an executive session may be held immediately after the vote and will not be open to the public. The Council may vote to go into executive session pursuant to A.R.S. § 38-431.03. A.3 for legal advice concerning any matter on the agenda, including those items set forth in the consent and regular agenda sections. The Town Council may change, in its discussion, the order in which any agenda items are discussed during the meeting. Persons with a disability may request a reasonable accommodation by contacting the Town Manager at (928) 638-9909 as soon as possible.

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound devices, we ask that you silence it to minimize disruption of today's meeting. Due to limited bandwidth capacity, we ask that you please turn off your Wi-Fi while at Town Hall and for those attending via Zoom, please turn off your video. This will provide for a better experience for all in attendance. Thank you.

TOWN COUNCIL REGULAR MEETING MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Vail called the meeting to order at 3:00pm and led the Council in the Pledge of Allegiance

2. ROLL CALL *One or two Council Members may attend by telephone*

MAYOR CLARINDA VAIL - Present

COUNCILMEMBER BECKY WIRTH – Present

¹ For economy of space and ease of reading the minutes have been organized according to the agenda language. Items as they appear on the agenda have been italicized with the actual minute entries entered in plain type for reader convenience.

VICE MAYOR BRADY HARRIS – Present
Via Zoom

COUNCILMEMBER ROBB BALDOKSY - Present
COUNCILMEMBER GREG BRUSH - Present

2. ADOPT THE AGENDA

Move to adopt the agenda with 8B and 8D to be heard First by Mayor Vail and second by Councilmember Wirth. Motion carries, 5-0 in favor.

3. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

Members of the public may address the Council on items not on the printed agenda. The Council may not discuss, consider or act upon any matter raised during public comment. Members of the audience who wish to speak to the Council on an Item listed as Public Hearing should complete a Request to Speak Card and turn it into the Town Clerk. Comments will be limited to three minutes per person.

Robert Pedzolt spoke on the road conditions to bring this issue to Council's attention.

4. CEREMONIAL AND/OR INFORMATIONAL MATTERS

None.

6. CONSENT AGENDA

Items on the consent agenda are routine in nature and will be acted on with one motion and one vote. Members of the council or staff may ask the mayor to remove any item from the consent agenda to be discussed and acted upon separately.

- A. *Billings of payable accounts*
- B. *Billings of Electronic and Automatic Payable Accounts*
- C. *Minutes of Council Meeting held on December 8, 2021 and January 12, 2022.*
- D. *Approval of revised job description for Engineer/Code Enforcement Officer.*
- E. *Approval of Annual Expenditure Limitation Report and Annual Financial Statement for FY 2020-21.*
- F. *Approval of Resolution 2022-04 Appointment of Chief Fiscal Officer (CFO) for Fiscal year ending on June 30, 2023.*
- G. *Approval of Goodman Electric Proposal for generator installation at Town Hall dated January 11, 2022.*

Motion to pull item 6D from the consent agenda. First by Mayor Vail and second by Councilmember Brush. Motion carries, 5-0 in favor.

Motion to approve items 6A, 6B, 6C, 6E, 6F, & 6G as presented. First by Mayor Vail and seconded by Councilmember Brush. Motion carries, 5-0 in favor.

Mayor Vail recommended the addition of property owners in two separate places to item 6D.

Motion to approve revised job description for Engineer/Code Enforcement Officer as presented with addition of property owners. First by Mayor Vail and seconded by Motion carries, 5-0 in favor.

7. ACTION ITEMS - STAFF REPORTS**A. Consideration, discussion and possible action regarding Intergovernmental Agreement (IGA) with Flagstaff City Library, Resolution 2022-03. (5 min)**

Town Manager Hendrix addressed Mayor and Members of Council advising them that we have come to an agreement with the Flagstaff Libraries to bring library services to the Town of Tusayan. The library in the park is ready to begin bringing library services as soon as the IGA is approved by both parties.

Motion to approve IGA with Flagstaff City Library, Resolution 2022-03. First by Mayor Vail and seconded by Councilmember Wirth. Motion carries, 5-0 in favor.

Town Manager Hendrix advised that there will be a Spanish speaking component offering GED and ESL courses at least twice a month. Advertising of these services will be to come.

B. Consideration, discussion and possible action regarding designation of Alliance Bank as town depository for certain investments, credit card, and other municipal banking purposes. (5 min)

Town Manager Hendrix addressed Mayor and Members of Council advising them that we have made progress with Alliance Bank, and staff will begin moving to utilizing their services going forward.

Alliance Bank Representative spoke regarding online banking explaining that once online banking is set-up, there will be an administrator (Mayor) who is able to add an additional administrator and users. The administrators will be able to assign the level of access that each user will have.

Town Manager Hendrix explained the logistics of how the dual administrator feature is in align with Town policies. Mayor Vail will immediately assign Councilmember Wirth administrator access once account is open to be in compliance.

Mayor Vail spoke on proclamation regarding the Town's need for a local depository and opened the floor to discussion.

Town Manager Hendrix advised Mayor and Members of Council that the merchant account is through Heartland, a partner with Alliance Bank, and wanted Council to be aware that is it not directly through Alliance Bank.

C. Consideration, discussion and possible action regarding agreement with FirstNet - AT&T emergency mobility. (5 min)

Town Manager Hendrix advised Mayor and Members of Council that Councilmember Brush and Town Staff have tested some of the devices through FirstNet but have not had much success with connectivity and did not find the service much better than what is currently being used by the Town. She noted that the alternate options quoted to the Town are in their packets and are quite pricey. The quote is for a car mount and briefcase that have 3 stronger antennas, however, the services thus far have not functioned as promised.

Councilmember Brush spoke on the technology and the fire department's experience with the devices that were tested with mixed reviews.

D. Consideration, discussion and possible action regarding Advertising in Business Focus Magazine for international visibility. (5 min)

Town Manager Hendrix advised Mayor and Members of Council that this is an international magazine and would provide international exposure and would like to get direction from Council on whether or not to pursue this endeavor because this is new marketing territory. The magazine is doing a spread on Matt Smith with the Grand Canyon airport, so there would be a connection to our advertising.

Direction to staff is to pursue this advertising endeavor, as Council believes international exposure would be a good thing for the Town.

E. Consideration, discussion and possible action regarding Quail Construction Traffic Test. (5 min)

Town Manager Hendrix advised Mayor and Members of Council that we are coming up on the upper limit of the authorized funds. Staff is requesting a continuation of the rental of the sign or the purchase a sign. With spring break approaching, the sign does provide assistance with traffic control, so there is a benefit. The traffic sign we recently purchased was around \$15,000.00, and staff would like to know how Council would like to proceed.

Councilmember Wirth, Vice Mayor Harris and Mayor Vail spoke in favor of purchasing a message board, since the Town is concerned about safety.

Town Manager Hendrix addressed the issue of a left-hand turn lane to access Long Jim Loop, but ADOT has yet provided a response. Staff will continue to these discussions. Staff is in favor of the purchase of the sign as well.

John Thurston spoke in favor of the sign purchase.

Motion to purchase messages board with instruction to staff to attempt to purchase the one in use for a discounted rate from Quail and traffic test. First by Councilmember Wirth and seconded by Councilmember Brush. Motion carries, 5-0 in favor.

F. Consideration, discussion and possible action regarding Winter Events/Skating Rink and possible extension of retail, purchase of Ice Rink and advertising update. (10 min)

Town Manager Hendrix advised Mayor and Members of Council that staff would like direction regarding the potential purchase of ice rink. The rental company has extended the rental through March for free, since the delivery date was not as promised. There is an option to continue to rent in April for \$1,000.00 week through the end of the month. The purchase price listed in the report. We have had 250 skaters at the time of Manager's report. The ice rink does still provide the Town exposure through advertising even when not in use.

Councilmember Wirth requested that we be able to provide the rental company an answer in the middle of March because we have not yet had it during the times of increased levels

of tourism. She is concerned about the lack of utilization. She is hopeful that better weather will drive additional people to use it.

Councilmember Baldosky would like to see a real ice rink as opposed to the synthetic rink that is currently in use.

Town Manager Hendrix advised that a real ice rink would likely cost much more in maintenance.

Clayann Cook advised Council of experiences she has heard about - mostly underwhelmed users.

John Thurston spoke against purchasing the rink.

Town Manager Hendrix advised that the surface could accommodate roller skate/roller blades, but everyone utilizing must be using it the same way.

Vice Mayor Harris, Mayor Vail, and Councilmember Wirth spoke on the learning experience gained from this item.

Motion to keep the rink through the end of March and not through April. First by Mayor Vail and second by Councilmember Wirth. Motion carries, 5-0 in favor.

G. Consideration, discussion and possible action regarding outcomes of Chamber of Commerce Workshop meeting. (5 min)

Mayor Vail addressed the public advising that this will be taken up in executive session because Council had questions for legal counsel about what can be done. Essentially, the Chamber will be dissolving on June 30, 2022. If action is needed, Council will address this item after executive session. DMO has been granted to the Chamber so they can continue working with the Arizona Office of Tourism in hopes of assisting them until June 30, 2022.

Clayann Cook spoke on chamber, tourism, and educational offerings. Offered to assist in any way she can to maintain its existence.

Mayor Vail and Councilmember Wirth will be going back to the Chamber with additional questions.

H. Consideration, discussion and possible action regarding July 4th events. (5 min)

Town Manager Hendrix advised Mayor and Members of Council that she has spoken to the partners the Town worked with last year for another drone show and they have said they would like to work with the Town again. They are trying to add more to the show, but considering supply chain issues, it is unknown whether they will be able to bring those in by July 4th. It is late in the season for booking a July 4th vendor, so has recommended that we go with this vendor. She advised that we begin looking for something different for July 4th 2023 events soon, so that we are not in the same situation next year.

Councilmember Baldosky advised that we look into offerings in addition to the drone show such as a carnival and/or other attractions.

Councilmember Wirth and Vice Mayor Harris requested that the vendor lengthen the show. They would also like to integrate other community activities.

Town Manager Hendrix inquired about staff seeking a carnival or some other attractions. She also advised that a night parade would not be allowed with ADOT due to traffic from the park.

John Thurston spoke positively about the drone show, but disappointed with the sound system.

Robert Pedzolt spoke negatively about the drone show.

John Vail spoke positively of the drone show.

Clayann Cook had mixed feelings regarding the show and would like to see something later into the evening to align with individuals work schedules.

Town Manager Hendrix advised that no motion is needed and is only looking for direction to staff. She additionally wanted to ensure that the Town was still planning on having the 4th of July event on the 4th even though it is a Monday.

Mayor Vail advised that the Town has tried to hold events not on the 4th in celebration of the 4th and those have not been well received.

Vice Mayor Harris cautioned that this event will be pricey.

I. Consideration, discussion and possible action regarding Contract for Town of Tusayan's IT Service Provider. (5 min)

Town Manager Hendrix has requested that this item be postponed until next month for additional research.

Motion to enter into executive session at 4:24 P.M. First by Mayor Vail and second by Councilmember Brush. Motion carries, 5-0 in favor.

J. Consideration, discussion and possible action regarding Tusayan Community Trails Master Plan NEPA Study and contractor agreements with Trails Inspire and Westland Resources. (5 min)

K. Consideration discussion and possible action regarding acquisition of the Hydro-Resources Inc. Water System and Resolution 2022-05 regarding possible call for election. (5 min)

Motion to approve Resolution 2022-05, Resolution of the Mayor and Council of the Town of Tusayan ordering and calling for a special election to be held concurrently with the August 2, 2022 election in and for the town of Tusayan to submit to the qualified electors thereof the question of purchasing and acquiring any plant or property or portion of plant or property of Hydro Resource, Inc. Water System. First by Councilmember Baldosky and second by Councilmember Wirth. Motion carries, 3-2 Mayor Vail and Councilmember Brush dissented.

Mayor Vail does not believe at this stage that the deal is correct and does not believe the town is ready.

L. Consideration, discussion and possible action regarding Broadband Internet Services and possible contract(s) with ATNI. (5 min)

Town Manager Hendrix advised that there is an article regarding grants that are available for these types of projects and staff is working with partners and the County on these grants.

M. Consideration, discussion and possible action regarding American Rescue Plan Act Recovery Funds (ARPA Funds) payment to individual households and establishment of 501(c)(3). (10 min)

Town Manager Hendrix referred Mayor and Members of Council to the attachments regarding application and resolution. Staff put together an application based on conversations by the Council and the federal guidelines. The resolution outlines the income levels for families that can receive the payment. Staff has recommended that we set aside money for the administration of this program, which is in keeping with the federal guidelines. Staff is recommending setting aside \$15,000.00 for the administration of this project and an additional \$5,000.00 set aside for future non-profit or additional costs that may arise. This leaves \$173,708.48 divided among eligible applicants.

Councilmember Baldosky is concerned that the individuals most affected by covid have left the area. He is additionally concerned that the intent has change since conversations first started.

Councilmember Wirth advised that many people in Town have been affected by the pandemic and was under the impression this would go to those affected. She is concerned about the language regarding household income limits and would like this clarified.

Town Manager Hendrix advised Mayor and Members of Council that staff was given direction and this was what staff was able to come up with that adhere to the federal guidelines. All ARPA money has to have a causal relationship to the COVID-19 health emergency. She additionally advised the Council that this is the first half of the money the Town is to receive and there will be another payment in the future. This application and resolution is what staff could come up with based on the direction of Council. She advised that each individual over the age of 18 can apply for this program and the limit will only apply to the two heads of household.

Motion to approve American Rescue Plan Act Recovery Funds payment to individual households as presented with the changes directed by Council and Resolution 2022-05. First by Mayor Vail and Second by Councilmember Brush. Motion carries 4-0. Vice Mayor Harris unable to vote due to technical difficulties.

8. EXECUTIVE SESSION

If authorized by a majority vote of the Town Council, an executive session may be held immediately after the vote and will not be open to the public. The Town Council may vote to go into executive session.

- A. Pursuant to A.R.S. § 38-431.03 A.3, A.4, and A.7. Discussion regarding outcomes of Chamber of Commerce Workshop meeting. (10 min)
- B. Pursuant to A.R.S. § 38-431.03 A.3 and A. 4. Discussion regarding Tusayan Community Trails Master Plan NEPA Study and contractor agreement with Trails Inspire and Westland Resources. (10 min)
- C. Pursuant to A.R.S. § 38-431.03 A.3, A.4, A.7, and A.9. Discussion regarding contract for Broadband Internet Services with ATNI. (10 min)
- D. Pursuant A.R.S. § 38-431.03 A.3, A.4, and A.7 Discussion regarding possible acquisition of the Hydro-Resources Inc. Water System. (10 min)

9. REPORTS

A. Town Manager

1. Town Manager Report

Town Manager Hendrix referred Mayor and Members of Council to her attached report. The 2022 election handbook is attached and finalized. She also presented the love stories shared for bring love to Tusayan ad campaign for the ice rink. Papillon has generously donated a helicopter ride and 7 Mile Lodge and Wagon Wheel Saloon contributed to our Valentines promotion.

- 1. **2022 Election Handbook**
- 2. **Town Financial report**
- 3. **2022 Meeting Schedule**
 - A. February 23rd Workshop

Approved change of meeting to combine the March 2nd regular meeting with this workshop meeting due to scheduling conflicts.

- 4. **Annual Town Calendar**
- 5. **Annual Budget Calendar**
- 6. **Strategic Planning Updates**

2. Organization reports

B. Council Members

Vice Mayor Harris brought up the infrastructure bill and how it related to the Highway 64 plan and would like for Council to support a study in conjunction with other surrounding communities.

Mayor Vail advised that the park service has asked the town to assist with the multimodal plans to obtain the transportation money available.

C. Mayor

Mayor Vail spoke on the legislative agenda at the state level and would like the Town to take positions on the bills making the way through the legislature.

D. Tusayan Fire District

- 1. Financial
- 2. Equipment
- 3. Other

Councilmember Brush announced that TFD is holding another COVID 19 vaccine drive on 2.22.2022 from 10a – 2p.

E. Tusayan Justice Court

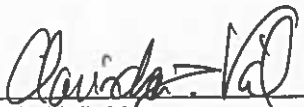
10. FUTURE AGENDA ITEMS

IT contract

Legislative agenda

11. MOTION TO ADJOURN

Motion to adjourn at 7:29 P.M. first by Councilmember Baldosky and seconded by Councilmember Brush. Motion carries, 5-0 in favor.



 Clarinda Vail, Mayor 3/2/22

 Date

ATTEST:



 Town Clerk

CERTIFICATION

STATE OF ARIZONA

§
§
§

COCONINO COUNTY

I, Logan Keel, do hereby certify that I am the Town clerk of Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council held on February 9, 2022. I further certify that the meeting was duly called and held, and that a quorum was present.


03 March 2022

 Town Clerk Date

