



## MINUTES<sup>1</sup>

### TUSAYAN TOWN COUNCIL SPECIAL MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431 .03

Wednesday, April 27, 2022 at 1:00 p.m.

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

Pursuant to A.A.S. § 38-431 .02, notice is hereby given to the members of the Tusayan Town Council and to the public that the Tusayan Town council will hold a meeting open to the public on Wednesday, April 27, 2022, at the Tusayan Town Hall Building. If authorized by a majority vote of the Tusayan Town Council, an executive session may be held Immediately after the vote and will not be open to the public. The Council may vote to go into executive session pursuant to A.R.S. § 38-431.03. A.3 for legal advice concerning any matter on the agenda, including those items set forth in the consent and regular agenda sections. The Town Council may change, in its discussion, the order in which any agenda Items are discussed during the meeting. Persons with a disability may request a reasonable accommodation by contacting the Town Manager at (928) 638- 9909 as soon as possible.

***As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you silence it to minimize disruption of today's meeting. Due to limited bandwidth capacity, we ask that you please turn off your Wi-Fi while at Town Hall and for those attending via Zoom, please turn off your video. This will provide for a better experience for all in attendance. Thank you.***

### TOWN COUNCIL SPECIAL MEETING MINUTES

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**  
Mayor vail called the meeting to order at 1:06 and led council in the Pledge of Allegiance
2. **ROLL CALL** *One or two Council Members may attend by telephone*

**MAYOR CLARINDA VAIL - Present**

**COUNCILMEMBER BECKY WIRTH - Present**

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<sup>1</sup> For economy of space and ease of reading the minutes have been organized according to the agenda language. Items as they appear on the agenda have been italicized with the actual minute entries entered in plain type for reader convenience.

**VICE MAYOR BRADY HARRIS – Present**  
**Via Zoom**

**COUNCILMEMBER ROBB BALDOSKY - Present**  
**COUNCILMEMBER GREG BRUSH - Present**

**3. CONSENT AGENDA**

*Items on the consent agenda are routine in nature and will be acted on with one motion and one vote. Members of the council or staff may ask the mayor to remove any item from the consent agenda to be discussed and acted upon separately.*

- A. *Approval of Warner's Nursery and Landscape Co. and Runbeck Election Services, Inc. as ACH vendor.*

Motion to approve consent agenda as presented. First by Councilmember Wirth and seconded by Councilmember Brush. Motion carries, 5-0 in favor.

Motion to enter into executive session. First by Mayor Vail and seconded by Councilmember Brush. Motion carries, 5-0 in favor.

**5. EXECUTIVE SESSION**

*If authorized by a majority vote of the Town Council, an executive session may be held immediately after the vote and will not be open to the public. The Town Council may vote to go into executive session.*

- A. *Pursuant to A.R.S. § 38-431.03 A.3. and A.4. Discussion regarding Sports Complex IGA with Grand Canyon School District: Ramada/Outdoor Classroom and related projects - letter response to school district. (10 min)*
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**4. WORK SESSION - ANNUAL STRATEGIC PLANNING RETREAT**

- A. *Presentation from staff regarding Strategic Planning and Budgeting, including but not limited to facilitation guide, focus areas, strategies, and projects with one, three and five year focus.*

Town Manager Hendrix referred Mayor and Members of Council to the presentation attached to the agenda. She brought to Council's attention that of the 20 projects started last year, at least 109 subprojects have branched off. Each project requires smaller tasks to move toward completion of the overarching goals. To continue at the same pace is not realistic long term. This is not a situation that can be overcome by money or simply hiring more staff. She reminded Council that a purpose of government moving more slowly is to create certainty and dependability. She encouraged the Council to keep their ambitious goals but think in terms of longer timelines (such as one, three, and five years) in order to avoid log jams and other situational workflow difficulties. This will give staff the "time and necessary discretion to drive workflow and projects forward."

- B. *Discussion and possible direction to staff regarding Strategic Planning and Budgeting, including but not limited to facilitation guide, focus areas, strategies, and projects with one, three and five year focus.*

Mayor and Council do not have any change recommendations to focus areas or strategies.

Discussion among Mayor and Council occurred to update the area of focus areas and subprojects associated with the focus areas as outlined in the Town Council Facilitation Guide located in Council's packet.

Mayor and Council discussed the priority items in the Capital Budget:  
Emergency Siren - \$30,000.00; Master plan - \$250,000.00; ramada - \$1.5M; flood study - \$100,000.00; rain gauges - \$300,000.00; flood basins - \$120,000; TFD - \$250,000.00 (split for equipment and staffing); road resurfacing with TSD (paving) - \$300,000.00; water company purchase - \$2.7M (tentative operations budget for water plant and operations of broadband); trails system - \$300,000.00; generator - \$120,000.00; water plant improvements - 7.2M; recreation center - \$20,000.00;

**6. REPORTS**

**A. Town Manager**

**1. Town Manager Report**

Town Manager Hendrix had nothing to report at this time.

Mayor Vail thanked TFD for the vaccine drive success.

**7. MOTION TO ADJOURN**

Motion to adjourn. First by Mayor Vail and seconded by Councilmember Wirth. Motion carries, 5-0 in favor.

**THIS SIGNATURE PAGE BELONGS WITH MEETING MINUTES FROM APRIL 27, 2022**

*Clarinda Vail* 6/8/22  
Clarinda Vail, Mayor Date

ATTEST:

*Logan Keel*  
Town Clerk

**CERTIFICATION**

STATE OF ARIZONA

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COCONINO COUNTY

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I, Logan Keel, do hereby certify that I am the Town clerk of Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council held on April 27, 2022. I further certify that the meeting was duly called and held, and that a quorum was present.

*Logan Keel*  
Town Clerk

June 9, 2022  
Date