



MINUTES¹

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431 .03

Wednesday, June 8, 2022 at 3:00 p.m.

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

Pursuant to A.R.S. § 38-431 .02, notice is hereby given to the members of the Tusayan Town Council and to the public that the Tusayan Town Council will hold a meeting open to the public on Wednesday, June 8, 2022, at the Tusayan Town Hall Building. If authorized by a majority vote of the Tusayan Town Council, an executive session may be held immediately after the vote and will not be open to the public. The Council may vote to go into executive session pursuant to A.R.S. § 38-431.03. A.3 for legal advice concerning any matter on the agenda, including those items set forth in the consent and regular agenda sections. The Town Council may change, in its discussion, the order in which any agenda items are discussed during the meeting. Persons with a disability may request a reasonable accommodation by contacting the Town Manager at (928) 638-9909 as soon as possible.

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound devices, we ask that you silence it to minimize disruption of today's meeting. Due to limited bandwidth capacity, we ask that you please turn off your Wi-Fi while at Town Hall and for those attending via Zoom, please turn off your video. This will provide for a better experience for all in attendance. Thank you.

TOWN COUNCIL REGULAR MEETING MINUTES²

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Vail called the meeting to order at 3:04pm and lead the Council and public in the pledge of allegiance.

2. **ROLL CALL *One or two Council Members may attend by telephone***

¹ For economy of space and ease of reading the minutes have been organized according to the agenda language. Items as they appear on the agenda have been italicized with the actual minute entries entered in plain type for reader convenience.

² Minutes are organized by agenda item in the order in which they were discussed.

MAYOR CLARINDA VAIL - Present

VICE MAYOR BRADY HARRIS – Present Via Zoom

COUNCILMEMBER BECKY WIRTH – Present Via Zoom

COUNCILMEMBER ROBB BALDOKSY – Present

COUNCILMEMBER GREG BRUSH - Present

3. ADOPT THE AGENDA

Motion to approve agenda as presented. First by Mayor Vail and seconded by Councilmember Brush. Motion carries 5-0, in favor.

4. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

Members of the public may address the Council on items not on the printed agenda. The Council may not discuss, consider or act upon any matter raised during public comment. Members of the audience who wish to speak to the Council on an Item listed as Public Hearing should complete a Request to Speak Card and turn it into the Town Clerk. Comments will be limited to three minutes per person.

5. CEREMONIAL AND/OR INFORMATIONAL MATTERS

A. Presentation by Grand Canyon Unified Schools, Matt Yost. (10 min)

Matt Yost with Grand Canyon Unified School District thanked the Town for furnishing the graduation banners. He spoke on the new curriculum evaluation that the school is in the process of. He spoke on the want for community and teacher input in order to make recommendations to the board. The materials that are being considered are available for community review. The curriculum being considered is in line with Arizona college and career readiness standards. He turned the floor over to Lori, the districts instructional leader, to speak on the curricula chosen for review. She advised that the district researched curricula to choose the best available options for the school district's needs through "edreports". They chose highest rated curriculum based on "edreports" ratings and then considered specific needs of the district's students. The district is currently reviewing teacher feedback. The deadline for community feedback is mid-June, so there is a time crunch.

Mayor Vail spoke on the positive feedback she has received regarding the new curricula being reviewed.

Vice Mayor Harris commended the district's efforts to take this on.

Town Manager Hendrix thanked Matt and Lori for their efforts throughout the year and their commitment to the district's partnership with the Town. Specifically, the assistance with the Town's summer youth program.

B. Presentation by American Red Cross regarding Ready Kit Training, Jermaine Barkley. (10 min)

Town Manager Hendrix advised that this item will be taken up on next month's agenda.

6. CONSENT AGENDA

Items on the consent agenda are routine in nature and will be acted on with one

motion and one vote. Members of the council or staff may ask the mayor to remove any item from the consent agenda to be discussed and acted upon separately.

- A. *Ratification of payable accounts/checks (pre-authorized/approved for June and special July payables)*
- B. *Ratification of Electronic and Automatic Payable Accounts and Spending Limit Pre-authorization*
- C. *Minutes of Council Meeting held on April 27, 2022 and May 11, 2022.*
- D. *Approval of Resolution 2022-10 Town Investment Accounts.*
- E. *Approval of Resolution 2022-11 Town Capital Asset Policy.*
- F. *Approval of Ordinance 2022-02 Town Fire Restrictions.*
- G. *Approval of Town of Tusayan to act as pass through grant agency on behalf of the Tusayan Fire District in the event of receipt of funds from the Tohono O'odham Nation's Request for Funding Proposal.*
- H. *Authorization to staff to apply for Trails Master Plan Grant(s) funding through Arizona Office of Tourism and Arizona State Parks and Trails.*

Mayor Vail advised that corrections have been made to the May 11, 2022 minutes, but if there are any additional change requests, they can be pulled.

Town Manager Hendrix advised that item 6F is addressed in the Town Manager's Report.

Motion to approve consent agenda as presented with the removal of item 6F as ordinance 2022-02 was not needed and the current restrictions in place have been deemed sufficient. First by Mayor Vail and seconded by Councilmember Brush. Motion carries 5-0, in favor.

7. ACTION ITEMS - STAFF REPORTS

- A. *Consideration, discussion and possible action regarding end of year budget adjustments. (5 min)*

Town Manager Hendrix advised Mayor and Members of Council that some of the attachments were mixed-up in error and were fixed prior to today's meeting. Attachment on item 7B for amendments to proposed budget were intended to be attached to this item and supporting budget documents have been added to 7B to remedy this error. At this time, staff is requesting authorization to make year-end changes and adjustments. Final adjustments will be brought back to council for ratification.

Motion to approve end of year budget adjustments as presented. First by Mayor Vail and seconded by Councilmember Brush. Motion carries 5-0, in favor.

Town Manager Hendrix sought clarification on the motion because staff is requesting Council's authorization to staff to make the necessary corrections and bring back for ratification later.

Mayor Vail voiced agreement with the clarifying statement made by Town Manager Hendrix.

- B. *Consideration, discussion and possible action to approve the fiscal year 2022-2023 tentative budget Resolution 2022-12 and set date and time for a public hearing regarding the fiscal year 2022-2023 final budget. (10 min)*

Town Manager Hendrix advised Mayor and Members of Council the supporting documentation attached to the agenda item are staffs' understanding of the budget adjustments requested at last month's meeting and have been highlighted within the document. The official budget forms are also attached. The resolution instructs staff to prepare final budget for the July Council meeting.

Mayor Vail and Councilmember Wirth thanked staff for their efforts in making the budget process painless this year.

Motion to approve FY 2022-23 tentative budget resolution 2022-12 and setting public hearing for July 13, 2022. First by Mayor Vail and seconded by Councilmember Wirth. Motion carries 5-0, in favor.

- C. *Consideration, discussion and possible action regarding July 4th Drone Show, Laser Light Show, Parade, Marketing and other July 4th events. (10 min)*

Town Manager Hendrix turned the floor over to Councilmember Brush to introduce Ted Smith with Lasersmith. There is a demonstration attached to the song list agenda attachment that was played for the Council to preview the planned exhibit for the July 4th event. Councilmember Brush thanked Ted for the partnership with the Town.

Town Manger Hendrix advised Mayor and Members of Council that the Laser show vendor will be working closely with the drone show vendor to produce the best show possible. The link will not be publicly available in order to not spoil the show. Most of the permits have been obtained. She also referred Council to the list of offerings and media kit for advertising. The drone show vendor will be furnishing us with one additional logo and will send out to Council upon receipt.

Mayor Vail advised that she has been working on inviting Native American dancers from Supai. They are requesting that their lodging be covered by the Town. The understanding is that this is in lieu of payment.

Town Manager Hendrix suggested that executive session be held after items 9 and 10 for convenience of all in attendance.

Council was amicable to this and proceed to item 9.

9. **REPORTS**

- A. **Town Manager**
1. **Town Manager Report**

Town Manager Hendrix referred Mayor and Members Council to her written report, as it outlines items in more detail. July 5th will be the start of the Town summer program and the expectation is that 9-12 students from NAU to be here for half of the program, so we would

really like a good community turnout. Community garden day is this Friday, June 10, 2022 from 10:00-1:00. Lastly, there is a recreation survey that we are asking the community to participate in.

a. **Organization reports**

1. *Finance*

2. *Parks and Recreation*

3. *Engineering*

b. **2022 Meeting Schedule**

1. *Annual Town Calendar*

2. *Annual Budget Calendar*

3. *Strategic Planning Updates*

B. Council Members

Vice Mayor Harris thanked all parties for their hard work on the July 4th event.

Councilmember Brush spoke on Grand Canyon Annual Star Party, in person this year, from June 18 – 25. Will be held at the visitor's center in the park.

C. Mayor

Mayor Vail thanked everyone for their hard work on the July 4th town event. The Town will be furnishing a letter of support to NPS for a grant to replace aging shuttle bus fleet. Senator Sinema and Senator Kelly are sponsoring the Grand Canyon Protection act and she wrote letter with supporting documentation. Lastly she advised that the census has reached out and extended the deadline to contest their count.

D. Tusayan Fire District

Chief Brush referred Council to his written report. He advised that the district is ramping up participation in the wildlands program. Thanked the Council for their budgetary support.

1. *Financial*
2. *Equipment*
3. *Other*

E. Tusayan Sanitary District

Town Manager Hendrix advised that there are photos of the lighting project progress attached to the agenda.

F. Tusayan Justice Court

10. FUTURE AGENDA ITEMS

American red Cross to be forwarded on to the July meeting.

Budget hearing will be on the July agenda.

