



## MINUTES<sup>1</sup>

### TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431 .03

Wednesday, October 12, 2022 at 3:00 p.m.

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

Pursuant to A.R.S. § 38-431 .02, notice is hereby given to the members of the Tusayan Town Council and to the public that the Tusayan Town Council will hold a meeting open to the public on Wednesday, October 12, 2022, at the Tusayan Town Hall Building. If authorized by a majority vote of the Tusayan Town Council, an executive session may be held immediately after the vote and will not be open to the public. The Council may vote to go into executive session pursuant to A.R.S. § 38-431.03. A.3 for legal advice concerning any matter on the agenda, including those items set forth in the consent and regular agenda sections. The Town Council may change, in its discussion, the order in which any agenda items are discussed during the meeting. Persons with a disability may request a reasonable accommodation by contacting the Town Manager at (928) 638-9909 as soon as possible.

***As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound devices, we ask that you silence it to minimize disruption of today's meeting. Due to limited bandwidth capacity, we ask that you please turn off your Wi-Fi while at Town Hall and for those attending via Zoom, please turn off your video. This will provide for a better experience for all in attendance. Thank you.***

### TOWN COUNCIL REGULAR MEETING MINUTES<sup>2</sup>

#### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Vail called the meeting to order at 3:00 p.m. and lead the Council and members of the public in the Pledge of Allegiance.

#### 2. ROLL CALL *One or two Council Members may attend by telephone*

<sup>1</sup> For economy of space and ease of reading the minutes have been organized according to the agenda language. Items as they appear on the agenda have been italicized with the actual minute entries entered in plain type for reader convenience.

<sup>2</sup> Minutes are organized by agenda item in the order in which they were discussed.

**MAYOR CLARINDA VAIL – Present**

**COUNCILMEMBER BECKY WIRTH – Present Via Zoom**

**VICE MAYOR BRADY HARRIS - Present**

**COUNCILMEMBER ROBB BALDOKSY - Present**

**COUNCILMEMBER GREG BRUSH - Present**

**2. ADOPT THE AGENDA**

Motion to adopt the agenda as presented. First by Mayor Vail and seconded Vice Mayor Harris. Motion carries 5-0, in favor.

**4. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

**Members of the public may address the Council on items not on the printed agenda. The Council may not discuss, consider or act upon any matter raised during public comment. Members of the audience who wish to speak to the Council on an item listed as Public Hearing should complete a Request to Speak Card and turn it into the Town Clerk. Comments will be limited to three minutes per person.**

**5. CEREMONIAL AND/OR INFORMATIONAL MATTERS**

**6. CONSENT AGENDA**

**Items on the consent agenda are routine in nature and will be acted on with one motion and one vote. Members of the council or staff may ask the mayor to remove any item from the consent agenda to be discussed and acted upon separately.**

- A. *Ratification of payable accounts*
- B. *Ratification of Electronic and Automatic Payable Accounts and Spending Limit Pre-authorization*
- C. *Minutes of Council Meeting held on August 10, 2022, August 24, 2022 and September 14, 2022.*
- D. *Approval of Resolution 2022-18 Schedule for 2023 Council Meetings.*
- E. *Approval of Sponsorship of Town participation in mobile health clinic.*
- F. *Approval of Resolution 2022-19 Town Investment Policy.*

Motion to approve consent items B, C and E removing A, D and F. First by Vice Mayor Harris and seconded by Mayor Vail. Motion carries 5-0, in favor.

Councilmember Wirth inquired about item on the account's payables. Her questions were answered by Town Manager Hendrix to her satisfaction.

Motion to approve item 6.A. payables accounts as presented. First by Mayor Vail and seconded by Councilmember Wirth. Motion carries 5-0, in favor.

Vice Mayor Harris inquired about Council meeting times and dates in resolution 2022-18.

Town Manager Hendrix advised that Tuesdays were the most agreeable dates to all stakeholders.

Motion to approve resolution 2022-18 schedule for 2023 Town Council Meetings. First by Vice Mayor Harris and seconded by Councilmember Brush. Motion carries 5-0, in favor.

Town Manager Hendrix advised Mayor and members of Council that the bank provided interest rate information. This is important information because this resolution outlines the Town's investment policies.

Motion to approve resolution 2022-19 Town Investments Policy as presented. First by Mayor Vail and seconded by Councilmember Brush. Motion carries 5-0, in favor.

Town Manager Hendrix advised that there will be follow-up policies upcoming in November and December for Council's approval.

## 7. ACTION ITEMS - STAFF REPORTS

### A. *Consideration, discussion and possible action regarding Flock Safety ALPR Cameras, Presentation, Kraig Gardner. (10 min)*

Town Manager Hendrix advised that this presentation is available to the public in paper form for those who are present and online for those not in the room. Additionally, the goal of having cameras is that hopefully they will assist with the traffic back-ups from the park.

Kraig Gardner with Flock Safety provided a background on the company and their commitment to privacy. Cameras designed to take photos of vehicles passing by. The town will be able to use data gathered to understand flows of traffic and any backs to mitigate these issues with analytics. Cameras can be used to aid law enforcement as well to mitigate crime. Mr. Gardner spoke on uses of their products around the state and country such as locating murder suspects, vehicle associated with amber/silver alerts, and suspects of abductions. He advised ALPR stands for automatic license plate reader. He advised that Flock provides a transparency portal that shows the public how the data being gathered is used.

Mayor Vail inquired about specific use cases for the cameras.

Councilmember Baldosky inquired about cost of their system.

Mr. Gardner advised that the proposal is for four (4) cameras ingress and egress at the roundabouts in Town. The cost is \$10,000.00 per year, so \$2,500.00 per camera. This includes cell, software and all needs associated with the use.

Mr. Baldosky expressed concerns about the law enforcement usage of these cameras.

Town Manager Hendrix advised that the Coconino County Sheriff's Department would like to participate in this program.

Councilmember Baldosky reiterated his concerns about the law enforcement usage of the cameras and, in his view, the lack of need for such cameras for that purpose.

Vice Mayor Harris inquired about storage and data transfer since the cell phone service in town can be spotty.

Mr. Gardner advised that there is no local storage on the cameras and any photos captured are sent directly to the cloud taking advantage of solar power.

Josh Collett inquired about lag time between amber alert and the flock system update as well as any outages.

Mr. Gardner advised that camera transmits the data to the cloud for security purposes.

Vice Mayor Harris expressed concerns about long period outages and the usefulness of the cameras.

Bob Pedzoldt spoke on how this could potentially assist in preventing various violent crimes.

Town Manager Hendrix spoke on this program assisting the Town in keeping the sheriff's department apprised of when they are needed in Town on high traffic days.

Councilmember Wirth inquired about other communities that have implemented this program to see about their experiences with their services.

*B. Consideration, discussion and possible action regarding Town of Tusayan Thanksgiving Meal Distribution Authorization. (5 min)*

Town Manager Hendrix addressed Mayor and Members of Council that Vice Mayor Harris and staff have been working closely to work on the distribution.

Vice Mayor Harris spoke on sourcing food as it has been extremely difficult this year.

Town Manager Hendrix has been working with the airport for a distribution site for the week of November 17<sup>th</sup>.

Vice Mayor Harris inquired about budget amount for this project.

Town Manager Hendrix will have to get back to council on this matter.

Motion to approve Town of Tusayan Thanksgiving meal distribution as presented. First by Mayor Vail and seconded by Councilmember Wirth. Motion carries 5-0, in favor.

*C. Consideration, discussion and possible action regarding review of Focus group meeting and Town of Tusayan Marketing Plan. (10 min)*

Town Manager Hendrix briefed Mayor and members of Council on the outcomes of the October 5<sup>th</sup> meeting. The suggestion was to put out taglines as a survey for community feedback. The survey link is available and would request that people provide feedback and input.

Mayor Vail spoke on the Town being one mile from the Canyon not being included as a tagline.

*D. Consideration, discussion and possible action regarding Town of Tusayan participation in the Arizona Office of Tourism Strategic Planning Cohort Program. (10 min)*

Town Manager Hendrix advised Mayor and members of Council that the marketing plan and focus groups is a short-term solution, and the Arizona Office of Tourism will be able to help us come up with a long-term strategic plan for going forward. Staff is recommending that the Town participate in this program.

Mayor Vail voiced concerns of others about this being a duplicate of what has previously been done.

Town Manager Hendrix spoke on the focus group being the foundation for what is to be brought to the cohort program and expanded upon.

Vice Mayor Harris commented on the short-term v. long-term vision of the Town's marketing plans.

Motion to approve Town's participation in the Arizona Office of Tourism Strategic Planning Cohort Program. First by Vice Mayor Harris and seconded by Councilmember Brush. Motion carries 5-0, in favor.

*E. Consideration, discussion and possible action regarding review of Town events and potential upcoming future events. (10 min)*

Town Manager Hendrix advised Mayor and members of Council that approval for the lighting show was obtained from the school and there will be a lighting ceremony on December 8, 2022 at 5:00 P.M. and the school will be participating. The decorations have been ordered and are schedule to arrive on time. Town staff is requesting approval of a conex box for storage purposes.

Councilmember Wirth commented on the pricing of the Christmas decorations and the conex box.

Town Manager Hendrix advised that the Town would own the conex box and will be used to store decorations and other items the Town already owns.

Motion to approve funding for the conex box as presented by staff. First by Mayor Vail and seconded by Councilmember Brush. Motion carries 5-0, in favor.

*F. Consideration, discussion and possible action regarding American Rescue Plan Act - Recovery Funds (ARPA Funds) second tranche of funding usage. (10 min)*

Town Manager Hendrix advised Mayor and Members of Council that staff has not yet had time to address this matter but will bring back proposals at future meetings.

- G. *Consideration, discussion and possible action regarding Town participation in the CDBG (Community Development Block Grant) program through ~~NACOG~~ (Northern Arizona Council of Governments).* (5 min) **NACOG**

Town Manager Hendrix advised Mayor and Member of Council that the Town was contacted by NACOG and were notified that they are in rotation to receive CDBG funds. Projects have been forwarded to the Department of Housing for approval. The only projects that qualify are at the sportsplex, specifically the ramada or master plan project. Staff is requesting approval to move forward with the CDBG funding process.

Vice Mayor Harris, Mayor Vail, and Councilmember Wirth all spoke in favor of obtaining funding to offset some of the rising costs.

Town Manager Hendrix advised that staff attempted to obtain funding for the paving project and were denied.

## 9. **REPORTS**

### A. **Town Manager**

#### 1. **Town Manager Report**

Town Manager Hendrix advised that ADOT awarded the Town \$225,000.00 grant for the Tusayan Trails project. Additionally, the engineer will be in Town a week from today to identify the rain gauge placement. We have upcoming dates that need to be adjusted. Trunk-or-Treat will be held on October 30, 2022. On October 26, 2022, we had a meeting planned for planning and zoning ordinances, but staff is requesting that this meeting be delayed to January if this is amenable to Council.

Mayor Vail spoke on moving trunk-or-treat to not conflict with other events and potentially having it earlier in the day. She also spoke in favor of delaying the planning and zoning ordinance meeting.

Bob Pedzoldt cautioned about the nationwide fentanyl crisis and the potential for it showing up in candy.

#### 1. **Organization reports**

##### 1. **Finance**

##### 2. **Parks and Recreation**

##### 3. **Engineering**

#### 2. **2022 Meeting Schedule**

##### 1. **Annual Town Calendar**

*Trunk or Treat, October 27, 2022  
Marathon, November 5, 2022*

**2. Annual Budget Calendar**

**3. Strategic Planning Updates**

February 28, 2023

**B. Council Members**

Vice Mayor Harris provided Mayor and Council an update on the sports complex work group. Master plan will be work groups focus to keep project moving forward.

**C. Mayor**

Mayor Vail advised that Kate Densmore is the new Schoolboard president and new member of the work group. The Park is working on the multimodal plan and have set a meeting for the quarter.

**D. Tusayan Fire District**

Chief Brush advised that TFD will be holding a blood drive on Saturday, October 22, 2022. Breakfast will be available. TFD will also be holding a mobile vaccine drive on Tuesday, October 25, 2022 – the 13<sup>th</sup> Vaccine clinic hosted by TFD.

1. Financial
2. Equipment
3. Other

**E. Tusayan Sanitary District**

**F. Tusayan Justice Court**

**10. FUTURE AGENDA ITEMS**

ARPA second Tranche

Town Manager Hendrix and Town Attorney Amson advised that they do not have any additional information to provide in executive session.

**8. EXECUTIVE SESSION**

*If authorized by a majority vote of the Town Council, an executive session may be held immediately after the vote and will not be open to the public. The Town Council may vote to go into executive session.*

- A. Pursuant to A.R.S. § 38-431.03 A.3, A.4 and A.7 Discussion regarding possible acquisition of the Hydro-Resource, Inc. Water System. (10 min)

**11. MOTION TO ADJOURN**

Motion to adjourn. First by Councilmember Brush and seconded by Councilmember Baldosky. Motion carries 5-0, in favor.

THIS SIGNATURE PAGE BELONGS TO MINUTES FOR MEETING HELD ON OCTOBER 12, 2022

Clarinda Vail 11/9/22  
Clarinda Vail, Mayor Date

ATTEST:

Logan Keel  
Logan Keel, Town Clerk

**CERTIFICATION**

STATE OF ARIZONA §  
§  
COCONINO COUNTY §

I, Logan Keel, do hereby certify that I am the Town clerk of Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council held on October 12, 2022. I further certify that the meeting was duly called and held, and that a quorum was present.

Logan Keel Nov. 13, 2022  
Town Clerk Date