



MINUTES¹

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & §38-431 .03

Wednesday, August 10, 2022 at 3:00 p.m.

TUSAYAN TOWN HALL BUILDING

845 Mustang Drive, Tusayan Arizona

Pursuant to A.R.S. § 38-431 .02, notice is hereby given to the members of the Tusayan Town Council and to the public that the Tusayan Town Council will hold a meeting open to the public on Wednesday, August 10, 2022, at the Tusayan Town Hall Building. If authorized by a majority vote of the Tusayan Town Council, an executive session may be held immediately after the vote and will not be open to the public. The Council may vote to go into executive session pursuant to A.R.S. § 38-431.03. A.3 for legal advice concerning any matter on the agenda, including those items set forth in the consent and regular agenda sections. The Town Council may change, in its discussion, the order in which any agenda items are discussed during the meeting. Persons with a disability may request a reasonable accommodation by contacting the Town Manager at (928) 638-9909 as soon as possible.

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound devices, we ask that you silence it to minimize disruption of today's meeting. Due to limited bandwidth capacity, we ask that you please turn off your Wi-Fi while at Town Hall and for those attending via Zoom, please turn off your video. This will provide for a better experience for all in attendance. Thank you.

TOWN COUNCIL REGULAR MEETING MINUTES²

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Vail called the meeting to order at 3:01 P.M. and lead the Council and members of the public in the pledge of allegiance.

2. ROLL CALL *One or two Council Members may attend by telephone*

MAYOR CLARINDA VAIL – Present

COUNCILMEMBER BECKY WIRTH - Present

¹ For economy of space and ease of reading the minutes have been organized according to the agenda language. Items as they appear on the agenda have been italicized with the actual minute entries entered in plain type for reader convenience.

² Minutes are organized by agenda item in the order in which they were discussed.

VICE MAYOR BRADY HARRIS – Present

COUNCILMEMBER ROBB BALDOSKY - Absent

COUNCILMEMBER GREG BRUSH - Present

2. ADOPT THE AGENDA

Town Manager Hendrix advised that Item 6.A is to be removed and brought back at next meeting.

Motion to adopt the agenda as presented. First by Mayor Vall and seconded by Councilmember Brush. Motion carries 4-0, in favor. Councilmember Baldosky not present.

4. CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA

Members of the public may address the Council on items not on the printed agenda. The Council may not discuss, consider or act upon any matter raised during public comment. Members of the audience who wish to speak to the Council on an item listed as Public Hearing should complete a Request to Speak Card and turn it into the Town Clerk. Comments will be limited to three minutes per person.

5. CEREMONIAL AND/OR INFORMATIONAL MATTERS

A. Presentation regarding night skies, Radar Lane, Pak Ranger. (10 min)

Due to scheduling conflicts this item will be forwarded to the September meeting.

6. CONSENT AGENDA

Items on the consent agenda are routine in nature and will be acted on with one motion and one vote. Members of the council or staff may ask the mayor to remove any item from the consent agenda to be discussed and acted upon separately.

- A. Ratification of payable accounts**
- B. Ratification of Electronic and Automatic Payable Accounts and Spending Limit Pre-authorization**
- C. Minutes of Council Meeting held on July 13, 2022.**
- D. Ratification of Contract for Professional Services with JE Fuller Engineering for Flow Monitoring and Modeling for Rain Gauge Project.**
- E. Ratification of Contract for Professional Services with Western Technologies Inc. for Geo Tech Services.**
- F. Approval of Resolution 2022-14, Designation of the Grand Canyon Chamber of Commerce as Designated Marketing Organization beginning July 1, 2022.**

Town Manager Hendrix advised that item 6.D has not yet been received from the vendor.

Motion to approve the consent agenda without items A or D. First by Councilmember Brush and seconded by Councilmember Wirth. Motion carries 4-0, in favor. Councilmember Baldosky not present.

Motion to remove item A from the consent agenda. First by Mayor Vall and seconded by Councilmember Wirth. Motion carries 4-0, in favor. Councilmember Baldosky not present.

Town Manager Hendrix addressed the payable accounts with Mayor and Member of Council advising of the increase of payment to the Tusayan Fire District as previously approved by Council which will be passed by Resolution next month. Additionally, there was an Internet outage, and as a result the payable accounts was only received this morning. Upon review, there were changes that need to be made and will be fixed.

Motion to approve ratification of payable accounts as presented. First by Mayor Vail and seconded by Councilmember Wirth. Motion carries 4-0, in favor. Councilmember Baldosky not present.

7. ACTION ITEMS - STAFF REPORTS

A. *Consideration, discussion and possible action regarding review of July 4th events and potential upcoming future events. (10 min)*

Town Manager Hendrix briefed Mayor and Members of Council on the deposit approved at last month's meeting for the drone show vendor. The vendor has provided an outline for next year's show.

Jesse with Open Sky Productions briefed Mayor and Council on the proposal for July 4th 2023 as attached to the agenda. He expressed his enjoyment working with the Town this past year.

Town Manager Hendrix advised that this discussion is to begin discussion amongst Council to see if there is any interest in future shows for additional Holidays.

Mayor Vail inquired about discount for multi-show discounts for future.

Jesse advised that multi-show discount could be worked out but wanted to see if Council had any interest in additional shows.

Vice Mayor Harris inquired about the turnaround time for a second show on the July 4th Idea of a second show.

Mayor Vail opened the floor to discussion regarding a second show.

John Thurston spoke on the competitiveness of the rates.

Town Manager Hendrix advised that this item has been put through the procurement process and prices at the time of selection, this vendor was the best priced.

John Thurston expressed favor of the drone show over the laser show.

Mayor Vail spoke in favor of the two shows for July 4th event and additional holiday shows.

Direction to staff is to look into two drone shows for July 4th, synchronized music, and additional drone shows for holiday season.

Jesse Stone inquired about the holidays the town is interested in to begin tailoring shows. He also spoke on Christmas bookings he has already committed to.

Town Manager Hendrix spoke on the idea of a craft fair in conjunction with the upcoming marathon.

Direction to staff to coordinate craft fair in conjunction with the upcoming marathon.

B. Consideration, discussion and possible action regarding July 4th 2023 proposal from Open Sky Productions. (10 min)

Discussion regarding item B was included in item A.

C. Consideration, discussion and possible action regarding Town of Tusayan fiber project and potential franchise agreement with Comnet, John Champagne. (5 min)

Town Manager Hendrix advised Mayor and Members of Council that John Champagne is here to discuss the fiber project and potential franchise agreement with the town. Additionally, the town has been invited to the Grand Canyon School's Broadband Fiber event – she advised that a quorum notice has been posted regarding this event.

John Champagne with Comnet advised Mayor and Members of Council of the event at the Grand Canyon School and advised that Tusayan will be recognized for their efforts in getting this project completed. Comnet has been working with local businesses to provide them with fiber, but have run into issues connecting them to the fiber ring due to the asphalt. He additionally spoke on the additions of wireless components for internet access. He spoke on the need for fiber lines with regard to various high-density housing units. He advised that the fiber ring in town has been tested and is working. Would like to get some options in place prior to presenting on the high-density housing areas.

Vice Mayor Harris inquired about a timeframe for individuals to obtain fiber.

Mr. Champagne advised that it will be approximately 2-3 months for plans to be finalized and hopes to begin retail service around that timeframe. Advised that the balance of fiber and wireless is based on client's needs.

Bob Pedzolt spoke on the Sanitary District's need to be involved in the discussions.

Mayor Vail spoke on the community excitement in this project.

D. Consideration, discussion and possible action regarding Tusayan Community Trails Master Plan NEPA Study and proposed trails and trailheads by Westland Resources. (10 min)

Town Manager Hendrix advised Mayor and Members of Council of the updates with regard to this project. The grants have been submitted and Westland is moving forward with the NEPA process.

Mayor Vail spoke on the easements on private property.

Town Manager Hendrix advised that the State grants will require the NEPA analysis and all of the easements. Permission to obtain easements will be the next phase of this project.

Mayor Vail and Councilmember Wirth commended the grant writing for this project.

Town Manager Hendrix thanked Councilmember Brush for his assistance with this project.

John Thurston spoke on trails on private property.

Mayor Vail advised that it won't affect the grant.

John Thurston inquired about the number of residents cited in the grant.

Town Manager Hendrix advised that the initial 2020 census is where the number came from, but has since been corrected. The grant noted this caveat. The Forest Service will begin the NEPA process with public comment.

Bess Mabry spoke on the private property issue John Thurston spoke on. She also expressed concern about maintenance costs.

Mayor Vail advised that the Town will assume responsible for the maintenance of the trails.

Town Manager Hendrix spoke on agreements between the Town and Forest Service related to this project. They can assist the Town in funding for maintenance and other costs associated with the project.

8. EXECUTIVE SESSION

If authorized by a majority vote of the Town Council, an executive session may be held immediately after the vote and will not be open to the public. The Town Council may vote to go into executive session.

9. REPORTS

A. Town Manager

1. Town Manager Report

Town Manager Hendrix referred Mayor and Members of Council to her written report. She spoke on highlights outlined in her report - the Town received the second tranche of ARPA funds. Additionally, the Town has been awarded a grant for the youth program from Cares1st. Thank you to Andrew Aldez, citizen advisor, for assisting us with this grant. A developer meeting with EKN took place last week and are pending some responses to questions the Town had - will fully brief Council in September. Staff is requesting that the workshop meeting scheduled to take place on August 24th be held on August 22nd due to the need to canvass the election by that date. She also briefed

Council on her attendance to the ACMA meeting of Managers. She reviewed information on economics in Arizona that she was introduced to at this meeting. There is a website link and app to this information included in her report.

1. Organization reports

1. Finance

2. Parks and Recreation

3. Engineering

2. 2022 Meeting Schedule

1. Annual Town Calendar

Mayor Vail spoke on the Schoolboard meetings sometimes conflict with the Town Council meetings and wants the Council to think about holding meetings on another day of the week.

John Thurston spoke in favor of this idea.

2. Annual Budget Calendar

3. Strategic Planning Updates

B. Council Members

Vice Mayor Harris spoke on the Town being on a priority funding list with NACOG for statewide funding. The Town will need to petition NACOG for this priority funding. Any project proposal will need to be "shovel ready."

Mayor Vail inquired about the process for getting on this priority funding list.

C. Mayor

Mayor Vail spoke in favor of the Park Service's fire debris clean-up program and would like to see the Town take on an initiative like this. League of City and Town's has a conference upcoming and would like to see some Councilmembers attend. She is unable to attend due to prior commitments. Would like for Council to discuss a marketing plan for the money that has been allocated.

D. Tusayan Fire District

Report is attached.

1. *Financial*
2. *Equipment*
3. *Other*

E. Tusayan Sanitary District

F. Tusayan Justice Court

10. FUTURE AGENDA ITEMS

Marketing plan

NACOG funding petition

Creation of a volunteer fire fund with ARPA monies

A. Possible change in August 24th workshop meeting to accommodate Election Canvassing.

11. MOTION TO ADJOURN

Motion to Adjourn. First by Councilmember Brush and seconded by Councilmember Wirth. Motion carries 4-0, in favor. Councilmember Brush not present.

Clarinda Vail 10/12/22
Clarinda Vail, Mayor Date

ATTEST:

Logan Keel
Logan Keel, Town Clerk

CERTIFICATION

STATE OF ARIZONA

§

COCONINO COUNTY

§

§

I, Logan Keel, do hereby certify that I am the Town clerk of Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council held on August 10, 2022. I further certify that the meeting was duly called and held, and that a quorum was present.

Logan Keel Oct. 14, 2022
Town Clerk Date

