MINUTES[1]

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & § 38-431.03
Tuesday, September 16, 2025, at 5:00 p.m.
TUSAYAN TOWN HALL BUILDING
845 Mustang Drive, Tusayan, Arizona

TOWN COUNCIL REGULAR MEETING MINUTES[2]

1. ***CALL TO ORDER AND PLEDGE OF ALLEGIANCE***

Mayor Vail called the meeting to order at 5:00 p.m. and led the Council and public in the Pledge of Allegiance.

2. ***ROLL CALL*** - *One or two Council Members may attend by telephone.*

MAYOR CLARINDA VAIL – Present ***COUNCIL MEMBER ANDREW ALDAZ*** – Present

VICE MAYOR GREG BRUSH – Present ***COUNCIL MEMBER ELENA VILLANUEVA*** – Arrived at 5:02 p.m.

COUNCIL MEMBER JOSH COLLET – Present

3. ***ADOPT THE AGENDA***

Vice Mayor Brush moved that we adopt the Agenda, and Council Member Collet seconded the motion. Motion Carried. Aye: Mayor Vail, Vice Mayor Brush, Council Member Collet, Council Member Aldaz, Absent: Council Member Villanueva

4. ***CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA***

Members of the public may address the Council on items not on the printed agenda. The Council may not discuss, consider or act upon any matter raised during public comment. Members of the audience who wish to speak to the Council on an Item listed as Public Hearing should complete a Request to Speak Card and turn it into the Town Clerk. Comments will be limited to three minutes per person.

No one spoke.

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[1] *For economy of space and ease of reading the minutes have been organized according to the agenda language. Items as they appear on the agenda have been italicized with the actual minute entries entered in plain type for reader convenience.*

[2] *Minutes are organized by agenda item in the order in which they were discussed.*

were in the Agenda Packet and sent out to everyone via email including our slate for this year's AOT Rural Marketing Initiative and for our commercial enterprises.

Town Manager Hendrix announced that we have put up the fall banners through Town including banners for Halloween and the Marathon.

Mayor Vail commented that she and the Town Manager took the Tourism Coordinator, Jessica, around to learn about things going on. Mayor Vail noted they went to a lunch with the French Fam Tour that was here, and Jessica did a wonderful job.

Council Member Aldaz asked who to notify if people need to be added to the military banners.

Town Manager Hendrix replied that we have been having them work with Ben, and then about once a year, we gather those names from him. She explained that they need an even number of names because there are four per banner.

Mayor Vail clarified that the Veterans do not have to live here, they can be Members of the Legion. She noted that if they become a Member, we get their name.

Town Manager Hendrix stated that Ben will collect people who are not in the Legion as well; he just needs to be notified.

Council Member Aldaz commented that there are a lot of students who have graduated from Grand Canyon School who have gotten really big honors through the military, and he thinks they should be recognized. He stated he would get a list together and give it to Ben.

B. Consideration, discussion, and possible action regarding Indigenous Peoples' Day, Marathon, Holiday Lighting, marketing, and other Town Events.

Town Manager Hendrix commented that most of these events are under way. She explained that she was going to save getting the Holiday Lighting Event going for the new Town Manager, but she realized that if we wait much longer, we may miss our window for some things. She asked the Council for permission to go ahead with what is necessary and noted that one of the necessary things is choosing a theme. She explained that the theme is for the drone show and Santa's gifts.

Mayor Vail commented that more volunteers are needed for the Marathon for the aid stations and a variety of things.

Council Member Aldaz commented that now is a good time to tap the school to see if we can get some of the students to volunteer for some of the Marathon events.

Mayor Vail highlighted that we would need more volunteers this year because of the new component.

C. Consideration, discussion, and possible action regarding local community programming including Town of Tusayan (TOT) Pass Healthy Living Library Check-out Program, After-School Program, and Community Health Nurse.

Town Manager Hendrix commented that in her report, we suggest November 20th for the Healthy Living Check-out Program, but after talking to the Food Pantry, it would be better to have it on the Food Pantry day, which would be November 19th. She announced that we had 161 people

In response to a question, Town Manager Hendrix stated the grant is $150,000, and it will finish off the project.

John Thurston, on Zoom, asked a question regarding the Town Manager's comment about it being over 40 feet.

Council Member Collet responded that it refers to building height, the overall height at the peak of the roof pitch. He explained that it has been a question because adopted ordinance for Planning and Zoning matters is at 35 feet, and really, we need more. He further explained that they had been thinking that taller buildings had been constructed, so they actually measured the Hotel to come up with real world numbers.

Mayor Vail commented that we did not want the Town Hall to be the building that was taller than any other building.

one that was taller than any other.

In response to another question, Council Member Collet commented that the structure is three stories tall, and the first story is parking.

E. Consideration, discussion and possible action regarding the selection of the Duffy Group for the purposes of Town Manager recruitment

Town Attorney Arnson introduced two representatives from the Duffy Group, Melissa Barker and Wyatt Wagoner. He advised that we have already retained them and are looking for the Council's ratification of that action as it was consistent with the Council's direction. He noted that the two representatives would be joining the Executive Session, assuming ratification of the contract, to discuss the overview of the recruitment process, the brochure, and to talk about the Council's desired traits and characteristics in a Town Manager.

Mayor Vail moved approval of selection of the Duffy Group as presented for the Town Manager recruitment, and Vice Mayor Brush seconded the motion. Motion Carried. Aye: Mayor Vail, Vice Mayor Brush, Council Member Collet, Council Member Aldaz, Council Member Villanueva

G. Consideration, discussion, and possible action regarding Town Manager Separation Agreement

8. EXECUTIVE SESSION

If authorized by a majority vote of the Town Council, an executive session may be held immediately after the vote and will not be open to the public. The Town Council may vote to go into executive session.

A. Pursuant to A.R.S. 38-431.03 A(3), A(4) and A(7) Discussion and legal advice regarding Tusayan Sports Complex Master Plan and Feasibility Study, Land Use Agreement, and Intergovernmental Agreement (IGA) for Improvements, Joint Use, Maintenance and Repair of Outdoor Recreational and Educational Facilities with Grand Canyon Unified School district and Connector Roads associated with the foregoing.

2. *Annual Budget Calendar*

C. Council Members

Council Member Aldaz commented that on October 13th, we will have the Community Gathering. He noted he has been receiving calls from community members asking about getting tables. He asked that we put out information concerning this, in the meantime he asked the interested parties to go through Town Hall.

Mayor Vail commented that she heard from Flagstaff Mayor Becky Daggett who was trying to connect us with the Flagstaff Food Pantry and did not realize that Grand Canyon Food Pantry was already combined with them. Mayor Vail noted that Mayor Daggett asked her if she would please join the Mayor's Hunger Alliance. Mayor Vail asked if the Council had a problem with her being part of the Mayor's Hunger Alliance.

The Council had no problem with Mayor Vail joining the Hunger Alliance.

Mayor Vail thanked everyone who had been coming to the area to spotlight what was going on with the North Rim and that the South Rim was open. The list of visitors included Senator Kelly's Office, Representative Crane, Representative Biggs, and Governor Hobbs.

Mayor Vail commented that while the SBA was here, she contacted local businesses to let them know they were here. She noted that those SBA loans are available until March or May of 2026, and we have flyers and information here at Town Hall. She also commented that the community members are qualified for the grant because the Governor says these areas were impacted.

Mr. Thurston, on Zoom, commented that he could not hear Council Member Aldaz, and he asked what the tables are for.

Council Member Aldaz replied that the tables are for people who want to bring in services into the community; they have information at the tables to let the community know exactly what is out there for them.

Mayor Vail added that they are basically all non-profit or other governmental agency partners.

D. Mayor

E. Tusayan Fire District

Chief Brush announced they have a Community Wildfire Protection Plan that they are working on. He referenced documents that set a strategy for Wildland Fire Mitigation noting it is always a huge risk here. He explained that the documents have been in place and there have been a couple of generations of them. He commented that they try to involve any stakeholders in the area such as residents and agencies. He noted that a lot of work goes into it; the last one was a stack with maps of the areas they want to have treated. He added that it is just for the Town of Tusayan and stakeholders around us, but it could extend out quite a bit into the forest. He commented that it has a lot of impact because it is just to protect our community as much as possible. He spoke about the science, maps and satellites relating to fire risk.

Chief Brush announced that there is a flyer going around now with all the details and a QR Code, and they are looking for public input. The public meeting will be held at the Squire on October 1st from 4:30 p.m. to 6:30 p.m.

CERTIFICATION

STATE OF ARIZONA §
§
COCONINO COUNTY §

I, TINA M. ABRIANI, do hereby certify that I am the Town clerk of Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council held on SEPTEMBER 9, 2025. I further certify that the meeting was duly called and held, and that a quorum was present.

Tina M. Abriani 10-14-25
Town Clerk Date