MINUTES[1]

TUSAYAN TOWN COUNCIL REGULAR MEETING

PURSUANT TO A.R.S. § 38-431.02 & § 38-431.03
Tuesday, November 4, 2025, at 5:00 p.m.
The Squire at Grand Canyon, a Holiday Inn Resort, Navajo Room
(74 AZ-64, Grand Canyon Village, AZ 86023)

TOWN COUNCIL REGULAR MEETING MINUTES[2]

1. ***CALL TO ORDER AND PLEDGE OF ALLEGIANCE***

Mayor Vail called the meeting to order at 5:00 p.m. and led the Council and public in the Pledge of Allegiance.

2. ***ROLL CALL*** - *One or two Council Members may attend by telephone.*

MAYOR CLARINDA VAIL – Present ***COUNCIL MEMBER ANDREW ALDAZ*** – Present

VICE MAYOR GREG BRUSH – Present ***COUNCIL MEMBER ELENA VILLANUEVA*** – Present

COUNCIL MEMBER JOSH COLLET – Present

3. ***ADOPT THE AGENDA***

Vice Mayor Brush moved that we adopt the Agenda, and Council Member Aldaz seconded the motion. Motion Carried. Aye: Mayor Vail, Vice Mayor Brush, Council Member Collet, Council Member Aldaz, Council Member Villanueva

4. ***CALL TO THE PUBLIC FOR ITEMS NOT ON THE AGENDA***

Members of the public may address the Council on items not on the printed agenda. The Council may not discuss, consider or act upon any matter raised during public comment. Members of the audience who wish to speak to the Council on an Item listed as Public Hearing should complete a Request to Speak Card and turn it into the Town Clerk. Comments will be limited to three minutes per person.

No one spoke.

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[1] *For economy of space and ease of reading the minutes have been organized according to the agenda language. Items as they appear on the agenda have been italicized with the actual minute entries entered in plain type for reader convenience.*

[2] *Minutes are organized by agenda item in the order in which they were discussed.*

5. *CEREMONIAL AND/OR INFORMATIONAL MATTERS*

A. Presentation regarding the Coconino County Flood Control District's plan to establish a local floodplain in the Tusayan Area, Lucinda Andreani

Lucinda Andreani, Flood Control District Administrator, gave a presentation titled "Establishing a Local Floodplain in Tusayan." Other speakers during the presentation were Ian Sharp with JE Fuller Hydrology, and Jack Moody, Tusayan Town Engineer.

Tom De Paolo of Stilo Development – Phoenix inquired about whether the Town or County has any risk liability to existing property owners.

Ms. Andreani stated that pursuant to FEMA, there is no requirement to mitigate risk and no specific obligations.

John Thurston of the audience asked a question about parametric insurance.

Ms. Andreani commented that parametric is a product that is out there for individual property owners to consider, and she explained that it is not insurance, but a financial hedge. She noted that the District would not be in that role; the property owner would utilize a system like that.

Chris Thurston of the audience asked a question about why floodplain insurance is necessary if the Town already holds property owners to building standards above the floodplain.

Ms. Andreani commented that the Flood Control District does not have any authority to hold the parties, so we want to work in tandem. She explained that it is a way to regulate the development by reflecting the actual risk so they can work with property owners to try to address that risk. She clarified that the Town has delegated floodplain authority to the Coconino County Flood Control District.

Chris Thurston asked why it does not make sense to hold off until after the mitigation measures have been implemented.

Ms. Andreani stated that the risk exists now and it may take us years to get the mitigation.

There was a question concerning the overall cost of the projects.

Ms. Andreani noted that the cost would be between 25 and 30 million dollars for the in-Town projects, and this does not include the on-forest projects.

(*Please see the Presentation in the Agenda Packet and view the meeting at: https://www.youtube.com/watch?v=1vjdj-kDgVc.*)

6. *CONSENT AGENDA*

Items on the consent agenda are routine in nature and will be acted on with one motion and one vote. Members of the council or staff may ask the Mayor to remove any item from the consent agenda to be discussed and acted upon separately.

A. Ratification of payable accounts and after-payable accounts

B. Ratification of Electronic and Automatic Payable Accounts and Spending Limit Pre-authorization

C. Approval of Tusayan Drainage Master Plan Team Selected Option "6B"
D. Authorization for Staff to Pursue Federal Lands Access Program (FLAP) Grant
E. Authorization for staff to finalize negotiations and execute contract Amendment #1 with Jessica Mitchell Remington, DBA Wander West Destinations
F. Approval of Consultant Agreement with Charlie Hendrix

Bess Mabry of the audience asked about Item 6.F having no attachment.

Mayor Vail replied that to be able to talk about that Item, the Council would have to pull it from the Consent Agenda.

Mayor Vail moved that we approve Item 6 A, B, C, D, E, and pull Item F for discussion. Council Member Collet seconded the motion. Motion Carried. Aye: Mayor Vail, Vice Mayor Brush, Council Member Collet, Council Member Aldaz, Council Member Villanueva

Mayor Vail explained that because Item F is not a signed contract, it was not put out to the public. She noted that it is a no money contract that can be terminated by any party with a 24-hour notice. Mayor Vail further explained that the contract allows Ms. Hendrix to help with the audit because when Greg Clifton started, he had no information about last year.

Ms. Mabry asked why the public could not view the contract.

Mayor Vail responded that once it is signed, Ms. Mabry could request it.

Mayor Vail moved approval also of Item 6.F as presented, and Vice Mayor Brush seconded the motion. Motion Carried. Aye: Mayor Vail, Vice Mayor Brush, Council Member Collet, Council Member Aldaz, Council Member Villanueva

7. ACTION ITEMS - STAFF REPORTS

A. Consideration, discussion, and possible action regarding Explore Tusayan Initiative, Designated Marketing Organization (DMO), and possible related projects.

Mayor Vail noted that they approved the contract for Jessica Mitchell Remington, Marketing Coordinator, in the last Item.

B. Consideration, discussion, and possible action regarding Cinco de Mayo, Astronomy Events, July 4th Celebration, marketing, and other Town Events

Mayor Vail noted there would be drone show at the lighting ceremony – Holiday Festival.

Council Member Aldaz noted the food service would be done by Big E.

There was a discussion concerning the date(s) for donations to be accepted, the deadline for donations, and where they would be accepted.

Council Member Aldaz, Council Designee on this Item, noted that donations would be accepted on December 4th (Holiday Festival). He also noted that on December 11th they will start setting up, and Santa Shack will be open on the 12th and 13th.

C. Consideration, discussion, and possible action regarding local community programming including Town of Tusayan (TOT) Pass Healthy Living Library Check-out Program, Santa Shack, and Community Health Nurse.

There was a discussion of the desire to have a joint meeting with the school.

It was noted that the TOT Pass Healthy Living Check-out Program sign up form was online.

D. Consideration, discussion, and possible action regarding Development of Town Owned Parcels of Real Property, including plans for the current Townhall located at 845 Mustang Drive and the proposed Townhall located at 200 State Route 64.

Mayor Vail noted there were no updates on this Item.

John Thurston, in the audience, asked if the flood planning would be any kind of hold up for the construction of the new Town Hall.

Council Member Collet, Council Designee, explained that everything has been designed to the worst-case scenario.

Council Member Collet noted the Town has received a proposal from Kinney Construction for a separation door. He explained that this would allow the construction of a two-part security door with a bell to announce arrivals at the current Town Hall. He indicated that the comprehensive proposal includes all the work to be done and all materials.

Council Member Collet moved that we accept the Kinney contract as presented, and Vice Mayor Brush seconded the motion. Motion Carried. Aye: Mayor Vail, Vice Mayor Brush, Council Member Collet, Council Member Aldaz, Council Member Villanueva

8. EXECUTIVE SESSION

If authorized by a majority vote of the Town Council, an executive session may be held immediately after the vote and will not be open to the public. The Town Council may vote to go into executive session.

9. TOWN REPORTS

A. Town Manager and Department Reports

Mayor Vail welcomed Greg Clifton, Town Manager, to our little town.

1. *Notices*
2. *Finance*
3. *Strategic Planning Updates*
4. *Parks and Recreation*
    a. *Baaj Nwaavjo I'tah Kukveni Grand Canyon National Monument Status Update*
5. *Engineering*

B. 2025 Meeting Schedule

1. *Annual Town Calendar*

2. *Annual Budget Calendar*

C. Council Members

D. Mayor

E. Tusayan Fire District

F. Tusayan Sanitary District

G. Tusayan Justice Court

H. NACOG – Northern Arizona Council of Governments

Mayor Vail commented on the NACOG destination meeting held in Clarkdale. She noted that they provided a tour of the economic development and parks in Clarkdale.

I. Grand Canyon National Park Airport, Arizona Department of Transportation (ADOT)

David Reffner, Airport Manager, announced that they just finished the striping and pavement markings today, and all the construction work has been completed.

Mayor Vail commented that there is a lot going on with the Grand Canyon Conservancy trying to support our federal partners who are furloughed because of the government shutdown.

Mr. Reffner commented that the traffic controllers are working without pay right now, but they are unionized and should receive retro pay plus interest. He noted that their safety inspectors are also still working.

10. FUTURE AGENDA ITEMS

11. MOTION TO ADJOURN

At approximately 6:46 p.m., Vice Mayor Brush moved to adjourn, and Council Member Collet seconded the motion. Motion Carried. Aye: Mayor Vail, Vice Mayor Brush, Council Member Collet, Council Member Aldaz, Council Member Villanueva

Clarinda Vail 12-9-25

Clarinda Vail, Mayor Date

ATTEST:

Tina M. Abriani

Tina M. Abriani, Town Clerk

CERTIFICATION

STATE OF ARIZONA §
§
COCONINO COUNTY §

I, TINA M. ABRIANI, do hereby certify that I am the Town clerk of Town of Tusayan, County of Coconino, State of Arizona, and that the above minutes are a true and correct summary of the meeting of the Council held on NOVEMBER 4, 2025. I further certify that the meeting was duly called and held, and that a quorum was present.

Tina M. Abriani 12-09-25

Town Clerk Date